

ST KEW PARISH COUNCIL

Moor Park, St Kew Highway, Bodmin, Cornwall PL30 3DP
Tel: 01208 841776 Email: clerk@stkewparish.org.uk
www.stkewparish.org.uk



Chairman: Cllr Jeanette Rowe

Clerk: Mrs. Emma Fowle

MINUTES of St. Kew Parish Council Meeting held on Tuesday 13th July 2010 at 7.30 p.m. in St. Kew Parish Hall.

PRESENT:- Chairman J Rowe: Councillors R Godden, R Davey, J Lethbridge, T Mott, J Parnell, B Gabriel, A Godden and T Wellington.

IN ATTENDANCE:- Mrs Emma Fowle, Parish Clerk, Cornwall Councillor Collin Brewer, 6 members of the public. PC Malcolm Taylor and PCSO Clare Drennan arrived late.

92. **Apologies for absence** were received from

RESOLVED – to accept apologies and reasons given.

93. **Chairman's announcements.**

The Chairman opened the meeting.

ADJOURNMENT (not minuted)

94. **Declarations of Interest**

95. **Exclusion of the press and public** - To agree any items to be dealt with after the public, including the press, have been excluded under

96. **Council Meeting - Minutes** - To confirm and sign the minutes of the previous Parish Council Meeting held on Tuesday 8th June 2010 (*previously circulated*).

RESOLVED – on a proposal by Cllr J Parnell and seconded by Cllr B Gabriel to accept the minutes of the Parish Council meeting held on Tuesday 8th June 2010 as a true and accurate record of the meeting.

To confirm and sign the minutes of the previous Parish Council Meeting held on Tuesday 11th May 2010 (*previously circulated*).

The minutes of the Parish Council meeting held on Tuesday 11th May 2010 were held in abeyance for the second meeting running. Cllr B Gabriel asked if the first version of the minutes produced for the June council meeting and not signed could now be returned to, as it was felt that these were a more accurate record of the meeting

97. **Matters Arising**

- ◆ **Item 73, pg 21: Loss of play equipment at Whitehall Estate, St Kew Highway.** Clerk has obtained copies of reports regarding safety of the see-saw. Still awaiting information from Sarah Sims regarding whether or not the equipment could be replaced by the parish council or another local group, and what the legal/maintenance obligations might be if this were to happen. Chairman J Rowe has spoken to St Kew Playing Field Trust about the possibility of them fundraising for new equipment for this area.
- ◆ **Item 79, pg 23: Garages adjacent to footpath 18.** Clerk has confirmed with the footpaths team that as there is no encroachment or obstruction onto footpath at present, they cannot intervene. Cornwall Council do not own the land the footpath is on, so the Parish Council will need to

ascertain ownership with Land Registry if they wish to do so. A search of the Index Map costs £5, and we will also have to provide a detailed OS Map detailing the site, which will cost approx £15.

- ◆ **Item 82, pg 24: New stiles for footpath 18:** Cllr T Wellington still to do this.
- ◆ **Item 86, pg 25: Bus Shelter.** A grant of £3000 has been approved by Cornwall Council. Clerk has sent contract etc to Mr Sweet and is still awaiting his reply with a start date. Clerk has also contacted Cornwall Council Divisional Surveyor regarding moving posts on the green to stop cars parking on it, and he has confirmed that this is OK, as long as they remain 450mm from the road.
- ◆ **Item 89, Pg 26: Accident in Trelill.** PC Malcolm Taylor has confirmed that the accident report is with the police collisions team in Camborne and cannot yet be released. Item was placed in parish magazine to highlight dangers.
- ◆ **Item 89, Pg 26: Trees at St Kew Golf Club.** Clerk has now spoken to Cornwall Council planning dept for the third time, and it was requested she submit the enquiry by email, which has now been done. Still awaiting reply.

98. **Footpaths Committee** - To receive the report of the Footpaths Committee and to adopt the resolutions and recommendations contained therein as appropriate.

Nothing to report for this council meeting.

RESOLVED – to note.

99. **Clerks Report** – To receive the report of the clerk and adopt the resolutions and recommendations contained therein as appropriate.

RESOLVED – to note report and contents of it to be actioned at some point in the future.

RESOLVED – on a proposal by Cllr R Godden and seconded by Cllr J Lethbridge to advertise the vacancy for parish clerk in the Cornish Guardian newspaper. Clerk's period of notice takes affect as from 1st July 2010.

ACTION – clerk to draft advertisement and put into the Cornish Guardian and advertise on noticeboards within the parish, with a closing date of end of August to be discussed at September parish council meeting.

100. **Items of correspondence** received by the Clerk which required the attention of the Council:

- ◆ Questionnaire on pedestrianisation of Molesworth Street.

RESOLVED – to note this has been completed.

- ◆ Active Partnering and Cornwall Council / Local Council Agreements

RESOLVED – on a proposal by Mr R Godden and seconded by Mr T Mott To agenda this item for full discussion at the next council meeting.

- ◆ Invitation to Code of Conduct training session with Sarah Mason from CALC at 7pm on Monday, 19th July at Delabole Methodist Church Room

ACTION: Clerk has reserved two places for Cllrs J Lethbridge and J Parnell to attend

- ◆ Completion of the Annual Audit 2009/10: External auditor's report recommends that the level of fidelity cover should be increased again to cash balances + half precept (£21,000)

ACTION: Clerk to display Notice of Conclusion of Audit and Right to Inspect the annual return on noticeboard at St Kew Highway.

Correspondence received which may be of interest to Councillors but not necessarily requiring discussion by the full Council – for noting only or a request made to the Clerk for inclusion on the agenda for the next meeting (correspondence available immediately prior to the meeting).

- ◆ Notes from Cornwall Council Local Planning Forum 19/6/10
- ◆ Agenda & Minutes for North Cornwall Group of Councils meeting 22/7/10 at Camelford Hall, Clease Rd, Camelford
- ◆ Town & Parish Council Newsletter June 2010 Edition 15
- ◆ Confirmation of award of £3000 grant for bus shelter
- ◆ Allegation under Code of Conduct ref: 063. Decision Notice: No further action

Correspondence received after the agenda had been printed but requiring the attention of the Council (for noting or inclusion on the agenda for the next meeting).

- ◆ Updated Training Brochure from Cornwall Association of Local Councils. Note: Next New Councillor Training course is 7th Sept & 8th October (2 part course) at Bodmin Shire House, 7:30pm – 9:30pm. Cost £58.75 per delegate. It was discussed that Cllrs J Lethbridge and J Parnell might like to attend, but they felt unable to commit their time at present.

Meeting adjourned at 8:05pm for PC Malcolm Taylor to present an update on crime figures in the local area, which seem to be on a downward trend. Meeting re-convened at 8:06pm.

101. Planning and Decision Notices

- ◆ **Planning Application: PA10/03505 Rocksea, Dinhams Bridge** Construction of extensions for Mr R Muriel.

RESOLVED – on a proposal by Cllr R Davey and seconded by Cllr A Godden to recommend approval for the above planning application.

- ◆ **Notice of Approval: 2010/00430 St Kew Harvest:** Alterations and extensions to farm shop for Mr J Brown
- ◆ **Notice of Approval: 2010/00395 The Firs, Chapel Amble:** Alterations and extensions for Mr & Mrs Scott
- ◆ **Notice of Approval: 2010/00561 Tinkers Cottage, Trellill:** Rear and side extension for Mr & Mrs Aizlewood

RESOLVED – above decision notices duly noted.

102. Finance – Payment Schedule to review and approve items of expenditure (*previously circulated*)

RESOLVED - on a proposal by Mrs B Gabriel and seconded by Cllr R Davey to approve the schedule of monthly accounts.

103. Notice of Motion from Parish Clerk – ‘That in view of the resignation of Cllrs Jim Godden and Connie Skewes, the Town Clerk notify the Monitoring Officer at Cornwall Council of the resignations.’

This item was held in abeyance until the next meeting, as it was suggested that the wording of the agenda item was unlawful.

104. Notice of Motion from the Parish Clerk, “That this Council agrees to purchase a set of the new Model Standing Orders 2010 to then be reviewed and adopted as appropriate, and a new copy of Local Council Administration (8th edition).”

This item was held in abeyance until the next meeting, as it was suggested that the wording of the agenda item was unlawful.

105. **Notice of Motion from the Parish Clerk**, 'That in view of the resignation of Mrs Emma Fowle from the position of Parish Clerk, that this council agrees to advertise the vacancy for Parish Clerk.'

This item was held in abeyance until the next meeting, as it was suggested that the wording of the agenda item was unlawful.

106. **Items for Your Parish** – To agree any items to be inserted into the parish magazine

ACTION – No newsletter in August

107. **Any other Councillors' Business** (for noting or inclusion on the agenda for the next meeting).

Potholes: Potholes reported at road outside Seworgan and road outside St Kew School.

ACTION – Clerk to telephone through to Cornwall Council Highways Dept.

Query re: road resurfacing at Barn Lane, Trequite: Is this road still due to be re-surfaced?

ACTION – Clerk to enquire.

Alleged assault of Cllr T Wellington by Mr Sweet: It was reported that Mr Sweet had assaulted Mr Wellington and accused him of delaying the start of work on the bus shelter. This delay was in fact caused by the parish council applying for a grant from Cornwall Council, which they have now received and which took only 9 days. Mr Sweet has still not signed and returned the contract for the tender to the clerk and has now indicated that he may not be able to start the work for 6 months. Cllr R Godden and Chairman J Rowe will speak to Mr Sweet about this, as the council would like the bus shelter constructed before the winter.

108. **Register of gifts and hospitality for Councillors and staff** – To accept any declarations of gifts or hospitality onto the register from Councillors or staff.

RESOLVED –There were no items for the register of gifts and hospitality.

109. **In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 79 above refers)** To agree the tender for cutting footpaths within the parish for 2010/2011

The chairmanship was handed over to Cllr R Godden for this item as Chairman J Rowe and Cllr T Wellington declared an interest in this item and left the room for the discussion and the vote.

One tender was received, for a total amount of £1100 from David Wellington. It was noted that this year's grant for cutting the footpaths from Cornwall Council was £975, leaving the parish council with a shortfall of £125.

RESOLVED – on a proposal by Cllr B Gabriel and seconded by Cllr R Davey to award the footpath cutting tender to David Wellington.

ACTION – Cllr R Godden to issue contracts for the footpath cutting tender.

There being no other business, the meeting closed at 8:34pm.