

# ST KEW PARISH COUNCIL

**Chairman:** Cllr Richard Godden

**Clerk:** Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 01208 815591 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk



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A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 12<sup>th</sup> April 2016 commencing at 7.30 p.m. Members of the public are welcome to attend.

**The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes**

## A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
  - a) None received to date
  - b) Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**

**None received to date**

**Planning Decisions**

**PA16/01064 – Mr M Pimble, Long Reach, Carclaze Lane, Chapel Amble** – Proposed extension and remodelling, erection of a new garage with storage over and rebuilding of the existing garden store - **APPROVED**

**PA16/00228 – Mr J Chancellor - St Kew Playing Field, St Kew Highway** – Construction of a pavilion/shelter on the playing field - **APPROVED**

**PA15/12061 – Ms C Hill, Possett Cottage Hendra Lane St Kew** - Building orientation change and material change and new porch detail to an approved new dwelling – **APPROVED**
8. Schedule of monthly accounts March 2016
9. Acceptance of annual accounts
10. To sign Audit form
11. Acceptance of Grass cutting tenders
12. Publication of Footpath Cutting Tenders
13. Grant request – St Kew Playing Fields
14. Wadebridge Library
15. Date of Annual Parish Meeting
16. Parish Award Nominations (to be discussed after the meeting closure)
17. Parish Councillor reports and any other matters
18. Items for Pieces of Eight
19. Register of gifts and hospitality for Councillors and staff.

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## Minutes of St Kew Parish Council Meeting held on Tuesday 8<sup>th</sup> March 2016 at 7.30 pm in St Kew Parish Hall

**Present: Chairman:** Councillor R Godden, **Councillors** J Lethbridge, J Rowe, B Finnemore J Rickard, A Godden, R Hawken

**Present:** County Councillor Knightley, PCSO Drennan,

**Apologies:** T Mott (holiday) S Liddiard (sick) County Councillor A Penny

4 members of the public were also present.

### 1048. Public Discussion

Subjects raised: Library Services devolution

### 1049. Chairmans Announcements

The Chairman opened the meeting

### 1050. County Councillor and Police Reports

PCSO Drennan reported that there were no crimes reported in February 2016

County Councillor Knightley reported:

- a) New Housing and Planning Bill details
- b) The next Wadebridge Library meeting to be held on 17<sup>th</sup> March. Councillors were encouraged to attend if possible.
- c) The surgery will commence again in St Kew Highway on the last Friday of every month

### 1051. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 12<sup>th</sup> January 2016

Proposed by Cllr A Gooden seconded by Cllr Lethbridge it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

### 1052. Matters Arising

Trequite Notice Board (1043). Cllr R Godden remarked that this may be a good opportunity to re-site the board whilst being repaired. **ACTION:** Cllr Godden will investigate ownership of land adjoining telephone box.

### 1053. Correspondence

None received

### 1054. Planning Notices

#### Planning Applications

**PA16/01025 Mr & Mrs Godfrey, Land Adjacent High Oaks St Kew Highway** - Proposed New dwelling.

Viewed by Cllrs Rowe and Hawken. Cllr Rickard said that the site plans were incorrect and the proposed building was very large for the site. There were also concerns that neighbouring properties could possibly be overlooked. Proposed by Cllr Hawken seconded by Cllr Rowe

that the Parish Council **SUPPORT** the application. 3 votes were for, 1 against and 3 abstentions. Carried

**PAS16/01064 – Mr M Pimble, Long Reach, Carclaze Lane, Chapel Amble** – Proposed extension and remodelling, erection of a new garage with storage over and rebuilding of the existing garden store.

Cllr Rickard declared an interest and left the room. Viewed by Cllrs Lethbridge and Finnemore. Proposed by Cllr Lethbridge seconded by Cllr Finnemore that the Parish Council **SUPPORT** the application. All in favour.

**PA16/01202- Dr S Radford, Longmeadow, Access to Lane End Farm Pendoggett** – Erection of 3m x 3m temporary shed and 2 x temporary sheds of 6m x 3 m x 2.3m comprising a laboratory for academic pyrotechnic research

Viewed by Cllrs A Godden and R Hawken. Proposed by Cllr A Godden seconded by Cllr Hawken that the Parish Council **SUPPORT** the application. All in favour.

**PA16/01155 – Mrs S Pickerell, 2 Kitts Hill Chapel Amble** - Demolish the existing side wing and rear lean-to extension and replace with a 2 storey extension. Install 2 velux windows to the roof. Install a set of bi-fold doors on the side of the property. The meeting was adjourned to allow public discussion. Representations were made that the proposed building was too large for the site and out of keeping. The meeting was reconvened.

Viewed by Cllrs Rickard and A Godden. It was proposed by Cllr Rickard and seconded by Cllr A Godden that the Parish Council recommend **REFUSAL** on grounds that there was overdevelopment of the site, the plans gave insufficient information of the roof design and link to the adjacent property and white render was out of keeping. All in favour

#### **Planning Decisions**

**PA15/09180 – Mr & Mrs Cleave, Higher Trewiggett Access to Higher Trewiggett, St Teath** - Variation of condition 6 attached to decision notice E1/87/3224/OOP dated 30th September 1988 relating to holiday occupancy – **APPROVED**

**PA15/12107 – Mr A McWilliams, Pennyhayle St Kew Highway** - Alterations and extensions to form a 4 bedroom house and double garage - **REFUSED**

#### **1054. Schedule of Monthly Accounts**

Proposed by Cllr J Rickard and seconded by Cllr Lethbridge that the February monthly accounts be approved en bloc. All in favour

#### **1055. Grant Request – St Kew Community Gardens**

A request for a grant to contribute towards a new access was received with a schedule of accounts. It was proposed by Cllr Rickard and seconded by Cllr Hawken that £150 be awarded. All in favour

#### **1056. LMP/Cormac**

It was proposed by Cllr Hawken and seconded by Cllr Rickard that this be signed. All in favour.

#### **1057. Tenders for Grass Cutting**

It was proposed by Cllr Lethbridge and seconded by Cllr Finnemore that the advertisement inviting Tenders be placed in the Parish magazine. All in favour

#### **1058. Damage to verges by agricultural vehicles**

Cllr R Godden has received complaints of extensive damage caused by tractors to the verges. It was proposed by Cllr Hawken and seconded by Cllr Finnemore that letters are sent to ascertain who can pursue the matter. **ACTION:** Clerk to write to Highways and Police with copies to local clerks.

#### **1059. Wadebridge Library**

(1037). Clerk reported that costings had only been received giving little time for study. An email from St Minver Lowlands was read expressing their concerns and the Council was in

agreement. Cllr Rickard will attend the meeting on 17<sup>th</sup> March and it was requested that as many councillors as possible will also be there.

**1060. Dangerous tree on Church wall**

Cllr R Godden reported that an elm tree is leaning over since the storms and is undermining the wall. It was proposed by Cllr Finnemore and seconded by Cllr A Godden that Dan Powell be asked to take immediate action. All in favour

**1061. Parish Councillor Reports and any other matters**

Cllr R Godden had asked for volunteers to paint the telephone boxes and road signs. He has received support from members of the parish and has bought primer and anti-rust paint. Proposed by Cllr Rickard and seconded by Cllr Hawken that payment be made on next month's schedule of accounts. All in favour

**1062. Items for Pieces of 8**

Grass Cutting Tenders

**1063. Register of gifts and hospitality for Councillors and Staff**

None to report.

There being no further business, the meeting closed at 21.05

**1064. Planning Application**

**Application received and displayed for public notification:**

**PA16/01650 –Mr & Mrs W Rowe – Land North of Trelulla, Trelill Rd St Kew**

Outline application for the construction of a single detached dwelling with all matters reserved.

**17.03.16 –**

Cllr J Rowe declared an interest. Viewed by Cllrs R Godden and A Godden

Proposed by Cllr Rickard and seconded by Cllr Finnemore that the Parish Council **SUPPORT** the application. All in favour



To:  
Cornwall Councillors and  
Town & Parish Councils in  
Wadebridge & Padstow  
Community Network Area

18 March 2016

Dear Councillors and Colleagues,

### **Local Devolution Fund (Wadebridge & Padstow Community Network)**

On behalf of the Wadebridge & Padstow Community Network Panel, I am inviting proposals for the allocation of this Community Network Area's share of the Local Devolution Fund (LDF) by close of business on Monday May 16<sup>th</sup>. This follows the briefing given at this last night's Panel meeting.

The Panel will give initial consideration to any proposals submitted at the next Community Network Panel meeting on Thursday June 16<sup>th</sup>.

#### *Overview of Local Devolution Fund*

Cornwall Council has allocated £608k to enable Community Network Panels (CNP) to assist devolution and partnership working in their local areas. At this time, this is a one-off allocation and no assumption should be made that this will be repeated. The LDF has been allocated to CNPs proportionate to their respective Cornwall Councillor representation. The LDF funding for the Wadebridge & Padstow CNA is £24,715.

In overview, the agreed decision-making procedure is as follows:

- The CNP will write to all Cornwall Councillors and Town & Parish Councils within the CNA inviting proposals for allocating the funding to specific projects;
- The CNP will consider proposals received and make recommendations on spend to the local Cornwall Councillors;
- The Cornwall Councillors will consider the CNP's view and make a collective, final recommendation to the Portfolio Holder for Localism

Cornwall Council, New County Hall, Truro  
TR13AY

Tel: 0300 1234 100 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)





- The Portfolio Holder will make a decision, which will be published and notified to the CNP

A briefing on the LDF is attached; this sets out the procedure in full and provides detailed guidance on items on which the funding can (and cannot) be spent. A one-side summary is also provided.

### *Making a Local Devolution Fund proposal*

If you/your council would like to make a proposal, I should be grateful if you would fill in the attached form and return it to me by **May 16<sup>th</sup>**. As you will see, proposals should include costings and briefly explain how they would meet the guidance for the use of the fund. Depending on the progress of your proposal, we may need to contact you at a later date for further information.

The following points are highlighted:

- It is possible that the total value of proposals received will exceed the available funding so, where proposals are supported in principle, they may not be able to be fully or partially funded.
- All proposals will be subject to a legal and financial compliance check
- After the response deadline, I will collate the responses received and, where relevant, seek advice from relevant Council services.
- I will then submit a paper to the CNP setting out the proposals and any advice on these. When the CNP has received all the information it requires and feels it has fully considered the proposals, it will make a recommendation to the Cornwall Councillors. The Cornwall Councillors will then make their final recommendation, which will be put to the Portfolio Holder by way of a formal report.

If you have any queries, please contact me.

Yours sincerely,

Cornwall Council, New County Hall, Truro  
TR13AY

Tel: 0300 1234 100 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)





A handwritten signature in grey ink that reads 'Anna Druce'.

Anna Druce  
Community Link Officer – Wadebridge & Padstow  
**Customers & Communities**  
Tel: 01872 322871  
Email: [anna.druce@cornwall.gov.uk](mailto:anna.druce@cornwall.gov.uk)

Cornwall Council, New County Hall, Truro  
TR13AY

Tel: 0300 1234 100 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)



Via Email

**Your ref:**  
**My ref:** LIB01  
**Date:** 6 March 2016

Dear Partner

### **Wadebridge Library & One Stop Shop Partnership**

As part of the Council's Business Plan and Budget setting for 2015-2019 the Library and One Stop Shop service are required to make £1.8m worth of savings, the equivalent of 44% of the current operating costs.

After consultation in early 2015, Cabinet agreed in November last year to progress the devolution of the Library and/or One Stop Shop service to interested local organisations. The relevant background documentation can be found here:

<http://www.cornwall.gov.uk/leisure-and-culture/libraries/library-and-one-stop-shop-review-consultation/>

In the Wadebridge & Padstow Community Network there have been a series of meetings to discuss the future of both libraries and in Wadebridge, a partnership made up of the Town Council and a number of surrounding parishes is being considered as a potential viable option.

Site manuals for all libraries and one stop shops have been developed which contain most of the information that communities require to help them plan the future delivery of library services within their areas. Please advise if you need me to send this to you again.

For the purpose of being able to facilitate conversations the cost to Cornwall Council of delivering the current Library/One Stop Shop Service in Wadebridge is circa £85K per annum.

Whilst a number of Parish Councils have indicated that they are prepared to continue with discussions further work to explore new business models cannot commence until there is a better understanding of potential financial contributions from various partners.

Parish Councils are therefore being asked to consider and advise the maximum amount that you would be prepared to contribute on an annual basis. This will only be used to assist with modelling and will not commit Council's to any future financial contributions.

Some statistics (attached) have been prepared to help inform your decisions – they have been presented in a format to make them easier to understand – if you want further clarification as to how these figures have been arrived at please let me know and I can provide the detail.

The next opportunity to discuss the library will be at the Wadebridge & Padstow Community Network Panel which will be held on March 17<sup>th</sup> 6.30pm at the WYPAC (next to the John Betjeman Centre on Southern Way, Wadebridge). If you are unable to send a representative to the meeting then it would be appreciated if you could advise your Councils current position.

If you have any questions regarding the Library Service then please do not hesitate to contact either myself or Anne McSeveney the Assistant Head of Customers and Communities - Face to Face [amcseveney@cornwall.gov.uk](mailto:amcseveney@cornwall.gov.uk) or 01872 326692

Yours sincerely



Anna Druce  
Community Link Officer – Wadebridge & Padstow  
**Customers & Communities**  
Tel: 01872 322871  
Email: [anna.druce@cornwall.gov.uk](mailto:anna.druce@cornwall.gov.uk)

# PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

## March 2016

### Payments to be agreed

<b>Date</b>	<b>Payment</b>	<b>Cheque No.</b>	<b>Amount</b>
31/03/16	Dan Powell tree cutting	1156	150.00
31/03/16	St Kew Community Gardens Grant	1157	150.00
31/03/16	Mrs C Powell salary	1158	160.80
31/03/16	Revenue & Customs paye	1159	40.20
31/03/16	Paint and materials for signposts and telephone boxes	1160	48.25
31/03/16	Viking direct ink	1161	10.80
		<b>Total £</b>	<b>560.05</b>

05/04/16

**St Kew Parish Council**  
**Balance Sheet**  
As of March 31, 2016

	<b>Mar 31, '16</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Current/Savings</b>	
Footpaths	110.15
Post Office Account	1,066.48
Prmier account	
Year 2000	3,565.57
Prmier account - Other	-474.13
<b>Total Prmier account</b>	<b>3,091.44</b>
<b>Treasurer</b>	
Grant fund	589.95
Treasurer - Other	8,586.88
<b>Total Treasurer</b>	<b>9,176.83</b>
<b>Total Current/Savings</b>	<b>13,444.90</b>
<b>Total Current Assets</b>	<b>13,444.90</b>
<b>TOTAL ASSETS</b>	<b>13,444.90</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
VAT Control	-857.79
<b>Total Other Current Liabili...</b>	<b>-857.79</b>
<b>Total Current Liabilities</b>	<b>-857.79</b>
<b>Total Liabilities</b>	<b>-857.79</b>
<b>Equity</b>	
Opening Bal Equity	5,398.27
Retained Earnings	8,165.27
Net Income	739.15
<b>Total Equity</b>	<b>14,302.69</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>13,444.90</b>

05/04/16

**St Kew Parish Council**  
**Income & Expenditure**  
 April 2015 through March 2016

	<u>Apr '15 - Mar '...</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Grants	700.00
Interest	1.56
Precept	7,878.39
	<hr/>
<b>Total Income</b>	8,579.95
<b>Expense</b>	
<b>Admin expenses</b>	
Admin Equipment	610.25
admin sofeware update	70.08
Postage	76.93
Stationery	114.94
	<hr/>
<b>Total Admin expenses</b>	872.20
Audit fees	90.00
bus shelter	190.00
Chairmans Allowance	160.00
Christmas festivities	8.99
Clerks allowance	50.00
Grants given	350.00
Grass cutting	1,680.00
Insurance	535.49
New notice boards and rep...	556.00
Path clearing	22.00
PAYE	484.20
Regulations	35.00
Rememberance	40.00
Salaries	1,944.00
Seat and notice board repairs	34.67
signpost and seat repairs	48.25
Tree cutting	900.00
Uncategorised Expenses	0.00
	<hr/>
<b>Total Expense</b>	8,000.80
	<hr/>
<b>Net Ordinary Income</b>	579.15
<b>Other Income/Expense</b>	
Other Income	
CALC transparency grant	160.00
	<hr/>
<b>Total Other Income</b>	160.00
	<hr/>
<b>Net Other Income</b>	160.00
	<hr/>
<b>Net Income</b>	<b><u>739.15</u></b>

# St Kew Playing Field



[www.stkewplayingfield.org/](http://www.stkewplayingfield.org/)  
[mail@st-kew.org](mailto:mail@st-kew.org)

Cindy Powell  
Parish Clerk  
St Kew Parish  
6 Greenhill Villas  
Egloshayle  
Wadebridge  
PL27 6HN

Dear Cindy,

29<sup>th</sup> March 2016

Ref: St Kew Playing Field Trust/Grant Application

As the Parish Council are aware, the Playing Field Trust has made tremendous progress over the last three years. We now provide rugby, football and cricket for our community. We have also provided new additional playground facilities and improved existing equipment for the youngsters of our Parish.

As a Trust we have raised funds to improve our dressing rooms and have erected a secure shed for the storage of our maintenance equipment. We were successful in winning a grant to erect a pavilion at the field. Cornwall Council has just confirmed planning permission and we are optimistic that the pavilion will be erected by the end of April.

We are currently raising funds to refurbish the pavilion and our main priority is to purchase a generator to supply lighting and heating for the building. We are therefore writing to you asking if the Parish Council can help out in any way. If the Council was able to donate to our generator it would be most appreciated. A quote is attached showing an idea of costs involved.

**Site: - Trelill Road, St Kew Highway, Bodmin, Cornwall, PL30 3DP**

**Holding Trustees:** - R W Knight, R C Plater, S M Stawski, R K Thomas

**Managing Trustees:** - *Chairman:* - Robert Knight, *Treasurer:* David Edwards, *Secretary:* Anthony Mott, Jeremy Chancellor, Rob Eggins, Terry Maryan, John Parnell (Parish Councillor), Jeanette Rowe, Ryan Rowe (Youth Rep), Phil Scott, Trevor Wellington, Jacqui White

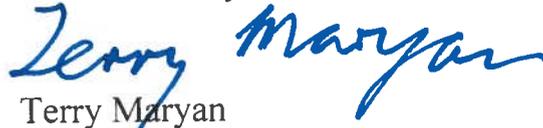
**St. Kew Playing Field Trust - Registered Charity No 1103642**  
**Polrode Cottage, St Tudy, Cornwall PL30 3NS**

This year we have plans for a Playing Field Upgrade Project. This will cover, main drainage work, new dressing room block, improved skateboard ramp and safer playground surface. We have organised a banner advertising campaign to raise funds and are sourcing other possible grant situations.

We recently had an extension to our lease, now 25 years, which gives us a very secure future. Hence our Upgrade Project.

I have enclosed our recent financial report for your interest. The Trust would of course be pleased to attend a meeting to discuss our future aims in detail. Please contact me if I can be of any further assistance.

Yours sincerely



Terry Maryan  
Trustee

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## St. Kew Playing Field Trust

### Income and Expenditure account

For the year ended 31st December 2014

	2014	2013	
<b>Income</b>			
Funday	2117	1124	
Donations	1400	460	
Rummage Sale	287	493	
Quiz	280	260	
Sale of equipment	600	0	
Pitch rentals	935	600	
Catering commission	0	45	
Christmas party	147	104	
Bank Interest	2	2	
	<u>5768</u>	<u>3088</u>	
<b>Expenditure</b>			
Insurance	583	583	
Ground maint	505	1201	
Equipment maint	462	0	
Football club/nets	170	220	
Funday expenses	312	644	
Christmas party	141	112	
Field rental	318	318	
Administration & sundries	14	70	
Meeting room hire	46	86	
Climbing frame	1128	0	
Sit on Mower	2199	0	
Rummage sale expenses	49	49	
Skate park	0	150	
	<u>5926</u>	<u>3433</u>	
Net surplus/deficit for year	-158	-345	
Reserves brought forward	7186	7531	
Reserves carried forward	<u>7028</u>	<u>7186</u>	

payment information



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Protection: | [See details](#)

AdChoice

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**£3,850.00**

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Generator, Electric Start Diesel 6Kva

**£5,925.36**

Buy it now



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**Description Postage and payments**

[Report item](#)

Seller assumes all responsibility for this listing.

eBay item number: 331795214438

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## St. Kew Playing Field Trust

### Income and Expenditure account

For the year ended 31st December 2015

	2015		2014
<b>Income</b>			
Funday	1400		2117
Donations	1620		1400
Rummage Sale	289		287
Banners	1055		
Quiz	0		280
Sale of equipment	0		600
Pitch rentals	1040		935
Christmas party	0		147
Bank Interest	2		2
	<u>5406</u>		<u>5768</u>
<b>Expenditure</b>			
Insurance	636		583
Ground maint	2426		505
Equipment maint	0		462
Football club/nets	0		170
Funday expenses	254		312
Christmas party	0		141
Field rental	318		318
Administration & sundries	0		14
Meeting room hire	140		46
Equipment purchased	700		1128
Sit on Mower	0		2199
Rummage sale expenses	89		49
Banners	735		0
	<u>5298</u>		<u>5926</u>
Net surplus/deficit for year	108		-158
Reserves brought forward	7028		7186
Reserves carried forward	<u><u>7136</u></u>		<u><u>7028</u></u>

NB – Excluding £8,000 grant