

ST KEW PARISH COUNCIL

Chairman: Cllr Richard Godden

Clerk: Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 01208 813339 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk



A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 10th January 2017 commencing at 7.30 p.m. Members of the public are welcome to attend.

The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes

A G E N D A

1. **PUBLIC DISCUSSION**

2. Chairman's announcements and apologies for absence.

3. County Councillor and Police Reports

4. To consider and approve the Minutes of the previous Parish Council Meeting.

5. Matters Arising.

6. Correspondence

a) Scott Mann MP – St Kew Surgery Thursday closure

CC –Tour of Britain Cycling Letter

b) Any other important items of correspondence which the Chairman considers appropriate.

7. **Planning Applications**

PA16/11346 – Miss C Mably, Land South West Of Treamble Chapel Amble -

Application for Reserved matters for the Construction of a three bedroom dwelling (reserved matters for which approval is being sought is for access, appearance, landscaping, layout and scale).

Planning Decisions

PA16/10359 – Mr and Mrs Ian Sutcliffe - Land South of Menhay Pendoggett Road St Kew

Outline application for the erection of a dwelling including formation of access – **APPROVED**

**PA16/09964 - Mr And Mrs Foley, The Institute Chapel Amble Road - Extensions and alterations
APPROVED**

PA16/09752 - Mrs S A Yeo, Land North East Of 10 Whitehall Estate St Kew Highway –

Outline planning permission with some matters reserved: Construction of a dwelling - **APPROVED**

PA16/08107 – Mr and Mrs Cleave Land South West of Treguildrans Farm St Kew – Proposed new Farm workers dwelling - APPROVED

8. Schedule of Monthly Accounts December 2016

9. To approve Proposed Budget previously circulated

10. Grass Cutting Tenders

11. Parish Awards

12. Parish Councillor reports and any other matters

13. Items for Pieces of Eight

14. Register of gifts and hospitality for Councillors and staff.

ST KEW PARISH COUNCIL



Chairman: Cllr John Lethbridge
Clerk: Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN
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Minutes of St Kew Parish Council Meeting held on Tuesday 11th July 2017 at 7.30 pm in St Kew Parish Hall

Present: Chairman: Councillor J Lethbridge, **Councillors:** A Godden R Godden T Mott, J Rowe, J Rickard, S Liddiard, B Finnemore, R Hawken

County Councillor S Knightley

Apologies: County Councillor Carol Mould

3 members of the public were present.

3070. Public Discussion.

Presentation were made on planning issues PA17/06031 Lower Trewiggett and amendments to PA17/04918, Pennyhayle

3071. Chairmans Announcements

None to report

3072. County Councillor and Police Reports

County Councillor Stephen Knightley reported on crowd funding schemes organised by Cornwall Council. The planning application for development at Ball Roundabout, Wadebridge which had previously been refused has been resubmitted. Self-build projects for St Kew could be considered. Hedge cutting was being carried out by Cormac but it was observed that the height of the cutting line caused a problem to high vehicles.

3073. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 9th May 2017

Proposed by Cllr R Godden seconded by Cllr Liddiard it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

3074. Matters Arising

None

3075. Correspondence

The following items were distributed previously

- a) CC- Electoral Review
- b) CC- Additional Code of Conduct Training

Further items received that the Chairman considers appropriate

- c) (3067) A reply was received from Scott Mann MP advising that he has had a meeting with the Post Office and requested another. The Council was also informed that he had raised the question of rural Post Offices in the House.
- d) **CC - Rest Centre Training.** Advise on training dates for Parishes that would consider emergency assistance in time of need i.e. fire or flood
- e) **CC- Off Street Parking Consolidation Order.** Advice was given of proposals and request for comments on line

3076. Planning Applications

Planning Applications

PA17/05257 – Mr & Mrs Monk, The Annexe, Lane End farm, Pendoggett

Application for removal or variation of Condition 3 in respect of application E1/97/0051 to allow annexe to be used as residential dwelling.

Viewed by Cllrs A Godden and Rickard. It was proposed by Cllr Rickard and seconded by Cllr A Godden that St Kew Parish Council recommend **APPROVAL**. All in favour

PA17/05226 Mr Hill - Possett Cottage, Hendra Lane, St Kew

Erection of independent double garage

Viewed by Cllrs R Godden and Rowe. It was reported that there is already a 2 storey double garage on site. It was proposed by Cllr R Godden and seconded by Cllr Rowe that St Kew Parish Council recommend **REFUSAL** as there is already a double garage existing on the site. This is a 2 storey structure with studio flat above and the proposed additional garage is unnecessary and situated very close to the footpath. All in favour.

PA17/05084 - Mr A Campbell, Land NE Of Tipton Farmhouse , Tregoide Lane

Installation of a shepherds hut for use by friends and family (visiting), and overnight accommodation for paying guests.

Viewed by Cllrs Liddiard and Mott. It was proposed by Cllr Mott and seconded by Cllr Liddiard that St Kew Parish Council recommend **APPROVAL**. All in favour.

PA17/05904 – Mr & Mrs Goatman, 4 St Kew Road

Single and double storey extensions to front, side and rear of property.

Viewed by Cllrs R Godden and Rowe. It was proposed by Cllr Rowe and seconded by Cllr R Godden that St Kew Parish Council recommend **APPROVAL**. All in favour

Planning Decisions

None

3077. Schedule of Monthly Accounts

Cllr Finnemore declared an interest. It was proposed by Cllr A Godden and seconded by Cllr Liddiard that the monthly accounts for May be accepted en bloc. All in favour

3078. Boundary Commission Electoral Review

Details of the review have been circulated and also details of Cornwall Councils recommendations for councillor numbers and effects on the County. After discussion it was agreed that the Boundary Commission proposed number of Councillors to be reduced to 87 and the Cornwall Council submission of 99 would be to the detriment of the County and parishes. The Clerk will respond to the Commission with the views of the Parish Council

3079. Servicing of Defibrillators

An offer to maintain and service the defibrillators was received. It was agreed that they are currently covered but Cllrs Liddiard and Rickard will ascertain the ongoing situation and report at the next meeting.

3080. Report on Network Meeting

Cllr Liddiard attended the Network Meeting and gave his report. The Agenda included Police updates, recycling of plastics and commercial advertising. The minutes of which have been distributed.

3081. Parish Councillor Reports and any other matters

Cllr Mott informed the Council that a gang was offering Tree Surgery around the Parish. They appear to be forceful and best avoided.

Cllr Liddiard reported that the signs on the slip road at St Kew Highway had been turned round, which he managed to correct, also there was a problem with parking on this road.

Cllr Rowe said that Graham Tiplady said that the Triangle at St Kew Highway should be cut twice yearly. Cllr Godden will liaise with him.

Cllr Finnemore raised the condition of the signs in St Kew and that one was completely hidden by vegetation that he would cut back. Cllr Godden informed the meeting that the Council had the paint to repaint the signs

Cllr Rickard has attended the Planning Event and will report at the next meeting.

Cllr Lethbridge asked the Council to consider formulating a Neighbourhood Plan. To be put on the next Agenda

3082. Items for Pieces of 8

No magazine in August

3083. Register of gifts and hospitality for Councillors and Staff

None

There being no further business, the meeting closed at 20.40

Closed session

3084. Planning Amendment

PA17/04918 – Mr A McWilliams, Penny Hayle, St Kew Highway

Extension to provide additional living space with bedroom accommodation within a new roof structure incorporating balconies. Construction of a single storey garden room with a sedum flat roof

Amendments were received today for this planning application which the Council needs time to consider. A meeting will be held on Saturday 15th July to give a response to Planning.

3085. Planning Training.

Planning Guidelines were circulated to enforce the criteria that Councillors should uphold when applications are considered, especially when viewing and consulting with neighbours. Cards were also issued if the councillor is unable to contact a neighbour.

Discussion also took place regarding Declarations of Interest, and councillors were asked to be vigilant in their declarations, especially regarding public perception which could question their integrity.

There being no further business, the meeting closed at 21.30



Dear Sir/Madam

**St Kew Highway Post Office®
Cost Cutter Stores, St Kew Highway, Bodmin, PL30 3ED**

Temporary Closure – update

I'm writing to let you know what's been happening with the above Post Office service which closed temporarily in December 2016 due to circumstances beyond our control.

Since the closure, we have been exploring our options for restoring a Post Office service to our customers in the area.

The vacancy in St Kew Highway was advertised on our website and I have also personally visited the area. A candidate with premises has applied for the position and their application is progressing through our recruitment process. I am unable to provide any further information until our recruitment process has been completed, but will be in touch as soon as I have further news.

I'm sorry for the time it is taking to restore a service locally and for the inconvenience the ongoing temporary closure is causing to our customers. We hope they will continue to use the other branches in the area during this time. If you have any questions please write to me via the National Consultation Team at the address shown below. Please note that your comments will not be kept confidential unless you expressly ask us to do so by clearly marking them "In Confidence".

We're carrying out this communication in line with our Code of Practice. You can find more information about the Code at the end of this letter.

Thank you for your continued patience during the time taken to resolve this situation. I'll write to you again when I have more news.


Yours faithfully

Lewis Horn

**Lewis Horn
Network Operations Manager**

How to contact us:

 comments@postoffice.co.uk

 FREEPOST Your Comments
Please note this is the full address to use and no further address details are required.



Customer Helpline: 03452 66 01 15
Textphone: 03457 22 33 55



www.postofficeviews.co.uk

To get this information in a different format, for example, in larger print, audio or braille please contact the Customer Helpline on 03452 66 01 15 or Textphone 03457 22 33 55.

This communication process has been agreed with the independent statutory consumer watchdog, which in Great Britain is Citizens Advice and Citizens Advice Scotland, and in Northern Ireland, the Consumer Council, and is being carried out in line with our Code of Practice for changes to the Post Office network, which we have agreed with them. If you'd like copies of the Code they are available on our website at: www.postofficeviews.co.uk. If you think that the process has not been properly followed and wish to make a complaint, then please write to us or email us via the contact details included in our posters and letters and let us know why. We'll examine your complaint and respond to you as soon as we can. We will provide you with the relevant contact points for the consumer watchdog, so if you are still not satisfied when you have received our response, you can ask them for their assistance.

PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

July 2017

Payments to be agreed

Date	Payment	Cheque No.	Amount
31/07/17	Mrs C Powell salary	1228	160.80
31/07/17	Revenue & Customs	1229	40.20
		Total	£201.00



CORNWALL ASSOCIATION OF LOCAL COUNCILS

Unit 1/1a, 1 Riverside House, Heron Way, Newham, Truro, Cornwall TR1 2XN

Serving the parish and town councils of Cornwall

LOCAL GOVERNMENT BOUNDARY REVIEW CORNWALL COUNCIL

Cornwall Council is the subject of a local government boundary review on the number of seats (size) of the unitary authority. This process has been instigated because of the number of variances in electoral division sizes and elector/population. It is an external process being applied to Cornwall Council and the final outcome will be announced in 2018 and used for elections in 2021.

Boundary Review Process to date

Cornwall Council initially submitted proposals for 115 members, but this was rejected by the Boundary Commission who gave a clear steer that the number should be below 105.

The CALC facilitated an Inquiry Day in early January which took evidence and considered what would be an appropriate size for Cornwall Council. The Independent Inquiry Day recommended 85 – 95 seats, with the higher number reflecting the rural/urban representation.

In February 2017 Cornwall Council made its final submission for 99 members, being the best fit for retaining whole parish boundaries and existing community network areas.

In June 2017 the Local Government Boundary Commission for England announced that its initial view was that the size should be 87 seats, but it also offered a second short consultation on three questions

- i) Do you think that 87 is the right number of councillors to be able to take decisions effectively? Why or why not?
- ii) Would a council size of 87 enable the Council to represent the interests of all Cornwall's communities?
- iii) If you don't agree that Cornwall should be represented by 87 councillors, what would your alternative number be and why?

The closing date for this mini consultation is August 7, 2017 and the Boundary Commission is very keen to hear the views of the parish and town councils in Cornwall to these questions with evidence where available.

LGBCE Timetable

Date	Action
July 25, 2017	Cornwall Council confirms submission to final consultation
August 7, 2017	Closing date of consultation on number of Councillors
September – December, 2017	Public consultation on new division boundaries
March – May 2018	Public consultation on draft recommendations
July 2018	Publication of final size

What is Cornwall Council doing now?

Cornwall Council's Electoral Review Panel has considered the initial recommendation of the Boundary Commission and continues to work up the mapping of the impact of the size of Cornwall Council and the impact on the divisional map. It continues to compare sizes of 87 and 99 to see how this would impact on whole parish boundaries and community network areas.

The mapping is based on three key requirements:

- Respects parish boundaries
- Respects existing community network areas
- Respects geographical features including major roads, rivers and estuaries and other barriers

Cornwall Council has circulated a number of links to documents and information at community network and parish level.

On July 11th, 2017 the Electoral Review Panel maintained its view that there should be 99 seats on the unitary authority. It therefore recommended to full council that the response to the secondary consultation should restate the previous submission of 99 seats.

What can you do now?

The closing date for the consultation is August 7th, 2017 and it is essential that local councils respond direct to the Boundary Commission with their responses to the three questions. It is important that any response is well evidenced; the additional consultation period is looking for clear data and sound justification if it is to be persuaded to increase its stated number of 87.

The CALC has been attending meetings of the Electoral Review Panel and has been active in promoting the consultation opportunity but the Executive Committee has agreed that it would be inappropriate for the Association to submit any view in its own right. Therefore our role has been to advertise and signpost member councils to engage with the process and respond.

What Next?

Cornwall Council has started to look at the individual division boundaries and map the layout for both 99 seats and 87 seats. The new map of the divisions will be based on the forecast electorate for Cornwall in 2023 (449,650). For example, if the final decision is a size of 87 seats, the starting point for electors/division will be 5168 +/- 10% with some additional room for manoeuvre if required.

Once the Boundary Review of Cornwall Council is completed, Cornwall Council will undertake a community governance review of the parish and town council boundaries. Unlike the national review, the final decisions on the parish boundaries will rest with Cornwall Council. It has been acknowledged by members of the Electoral Review Panel that where there is a conflict on boundaries created by the divisional boundary of the Cornwall Councillor.

I would strongly recommend that every local council identifies one or two members who will undertake to read the paperwork and attend briefing meetings in due course. It is important that your council is aware of the detail and the progress of this work which may ultimately have a significant impact on your area.

CALC Conference and Boundary Commission Workshop

The Annual Conference of the Cornwall Association of Local Councils will be held on Saturday October 14th, 2017 at New County Hall, Truro. Working with the Electoral Review Panel, the morning is dedicated to the Boundary Review of Cornwall Council and the Community Governance Review of Cornwall's parishes. The Boundary Commission for England is visiting Cornwall in October and is keen to meet with local councils. We have issued an invitation to attend the conference and participate in the event. I hope your council will ensure that it attends and takes part in the event to be better informed and engaged in the process.

Sarah Mason
County Executive Officer
Cornwall Association of Local Councils