

ST KEW PARISH COUNCIL

Chairman: Cllr Richard Godden

Clerk: Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 01208 815591 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk



A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 12th January 2016 commencing at 7.30 p.m. Members of the public are welcome to attend.

The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes

A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
 - a) None received
 - b) Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**

PA15/10442 – Mr E Tristram Hambly, Willow Mill, St Kew Rd – Formation of new full height window opening with Juliette balcony at first floor level- eastern gable wall. Formation of a new doorway at ground floor level.

PA15/11277 – Mr & Mrs Kingdon, Trevorrian, St Teath Road – Change of use of a barn to dwelling together with the erection of an extension

PA15/0026NDP – St Minver Highlands – Plan Proposal and Strategic Environmental Assessment for St Minver Development Plan – To view and submit comments

Planning Decisions

PA15/02024 – Mrs Godfrey – High Oaks, St Kew Highway - Outline planning application for one residential 2 bedroom dwelling. - **WITHDRAWN**
8. Schedule of Monthly Accounts December 2015
9. Election boundaries
10. Parish Councillor reports and any other matters
11. Items for Pieces of Eight
12. Register of gifts and hospitality for Councillors and staff.

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Minutes of St Kew Parish Council Meeting held on Tuesday 8th December 2015 at 7.30 pm in St Kew Parish Hall

Present: Chairman: Councillor R Godden, **Councillors** T Mott, J Rowe, B Finnemore J Rickard, A Godden,

Present: County Councillor Knightley, County Councillor A Penny

Apologies: Councillor J Lethbridge, S Liddiard, R Hawken, PCSO Drennan

2 members of the public were also present.

1013. Public Discussion

Subjects raised: Support for grant request for Chapel Amble cemetery.

1014. Chairmans Announcements

The Chairman opened the meeting

1015. County Councillor and Police Reports

PCSO Drennan gave the crime figures had emailed crime figures which showed a rise of 2 crimes against the same period in 2014. She warned of thefts from outbuildings and stores and asked the public to report anything suspicious.

County Councillor Penny said that he had given advice on a planning application and County Cllr Knightley said that there was a possibility Boundary Commission changes for 2017

1014. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 10th November 2015

Proposed by Cllr A Godden seconded by Cllr Mott it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

1015. Matters Arising

(1004) Cllr Rowe reported that Western Power has checked and replaced street light bulbs and she was still trying to ascertain ownership of trees for trimming. **ACTION** : Clerk to write to Kelly Green Farm to find details re the tree trimming and contact Western Power re street lights.

1016. Correspondence

CC - Legal response to complaint

The Clerk advised that following the previous meeting and application PA15/08776 for Hale Farm, emails had been sent to the Chairman requesting information regarding the site visit. The Clerk wrote a letter to Mrs McCann on behalf of the Council, and this culminated in a Code of Conduct complaint in that the Chairman was rude and disrespectful.

The Corporate Governance Manager having read the submitted evidence which included the Clerks response did not consider that a breach of the Code was demonstrated.

St Kew Highway Notice Board

Cllrs R and A Godden declared an interest and left the room. Cllr Mott took the Chair.

A quote was received from Mr J Godden for £318 excluding fitting. It was proposed by Cllr Rickard and seconded by Cllr Finnemore that this be accepted. All in favour

Cllrs R and A Godden returned to the meeting.

1017. Planning Notices

Planning Applications

None received

Planning Decisions

PA15/08094 – Mrs Biddick, Ridgeway Park, Old Cottage Lane Chapel Amble - Proposed roof space conversion to existing bungalow, small extension to accommodate en suite facilities. Balcony on the rear elevation and Juliette balcony on the front elevation.

APPROVED

PA15/07572 – Mrs F McKeon, Lower Yard, Rooke Road Chapel Amble – Erection of a shed for cider making. **APPROVED**

PA15/06053 – Mr Garner-Medwin, Pengaverne, Pendoggett – Construction of a new house incorporating a workshop and conversion of the cottage to an annexe/holiday let -

APPROVED

1018. Schedule of Monthly Accounts

Proposed by Cllr Mott and seconded by Cllr Rowe that the November monthly accounts be approved en bloc. All in favour

1019. Chapel Amble Cemetery Request

A letter was distributed requesting a grant to assist with the installation of an access ramp to the cemetery for which planning permission has been obtained, **ACTION:** Clerk to request breakdown of expenses and amounts required.

1020. Paperless Planning White Board

Cllr Mott said that the school had a white board that was surplus to requirements and could be of use to the council for a contribution towards school funds **ACTION** : Councillor Mott to ascertain size and suitability.

1021. Report on Neighbourhood Network Meeting

Cllr Rickard attended the meeting. Summary included the possible re-siting of the bus station and new footbridge in Wadebridge, and Police and Ambulance services reports.

1022. Parish Councillors Reports and any other matters

Cllr Mott has updated the web site to include all items needed by the Transparency Code
Cllr Rowe reported pot holes on St Kew to Maidenland and St Kew to Trelights Road. These have been reported several times. She also reported garden waste being dumped illegally.

Cllr Finnemore reported a pothole by the school

Cllr R Godden raised the possibility of each Councillor having a unique parish council **email** address. **ACTION:** Cllr Mott will investigate

1023. Register of gifts and hospitality for Councillors and Staff

None to report.

There being no further business, the meeting closed at 20.15 pm

PAYMENT SCHEDULE FOR ST KEW PARISH COUNCIL

December 2015

Payments to be agreed

Date	Payment	Cheque No.	Amount
31/12/15	Mrs C Powell salary	1146	160.80
31/12/15	Revenue & Customs PAYE	1147	40.20
31/12/15	Admin software update	1148	70.08
31/12/15	Mr J Godden notice board	1149	318.00
		Total £	589.08