

ST KEW PARISH COUNCIL

Chairman: Cllr John Lethbridge

Clerk: Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 01208 815591 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk



A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 13th June 2017 commencing at 7.30 p.m. Members of the public are welcome to attend.

The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes

A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
 - a) Notification of Planning Policy and Guidance
 - b) Town and Parish Council Planning Event
 - c) Letter of thanks from Chapel Amble Cemetery
 - d) Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**

PA17/04918 – Mr A McWilliams, Penny Hayle, St Kew Highway

Extension to provide additional living space with bedroom accommodation within a new roof structure incorporating balconies. Construction of a single storey garden room with a sedum flat roof

Planning Decisions

None
8. Schedule of monthly accounts May 2017
9. Acceptance of Footpath cutting tenders
10. Waste bin for Bus Shelter
11. Parish Councillor reports and any other matters
12. Items for Pieces of Eight
13. Register of gifts and hospitality for Councillors and staff.

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Minutes of the Annual General Meeting of St Kew Parish Council Meeting held on Tuesday 11th May 2017 at 7.30 pm in St Kew Parish Hall

Present Councillors R Godden, T Mott, J Lethbridge, J Rowe, J Rickard, A Godden, S Liddiard, B Finnemore,

Apologies: Cllr Hawken (sick)

1 member of the public was present.

3045. The Clerk opened the meeting and asked for nominations for Chairman for the coming year. It was proposed by Cllr Mott and seconded by Cllr Rowe that Cllr John Lethbridge take the Chair. There were no further nominations and all were in favour.

3046. The Chairman then asked for nominations for the following Officers:

Vice Chairman

Cllr A Godden was proposed as Vice Chairman by Cllr R Godden and seconded by Cllr Mott. There were no other nominations. All in favour

Responsible Finance Officer

It was proposed by Cllr Rowe and seconded by Cllr Liddiard that Cllr R Godden continues in this position. There were no other nominations. All in favour.

Churchyard Liaison Officer

It was proposed by Cllr A Godden and seconded by Cllr R Godden that Cllr Hawken continues in this position. There were no other nominations. All in favour.

Tree Officer

It was proposed by Cllr Rowe and seconded by Cllr R Godden that Mrs McGann continues in this position. All in favour

Madam Nation Trust

It was proposed by Cllr Finnemore and seconded by Cllr Rowe that Mr J Godden and Mr R Davey continue in this position. All in favour

The Chairman then asked for nominations for the following Committee members:

COMMITTEES

Footpath Co-ordinator (Committee)

Cllr Rickard said that he would continue as co-ordinator but requested that Cllr R Godden support him again with the financial and contract aspects of the post. Cllr Rickard jointly with Cllr R Godden were proposed by Cllr B Finnemore and seconded by Cllr Liddiard. There were no other nominations. All in favour.

Parish Hall Committee – Council Representative

Cllr Finnemore was proposed by Cllr Liddiard and seconded by Cllr A Godden. There were no other nominations. All in favour

Community Hall Committee - Council Representative

It was proposed by Cllr R Godden and seconded by Cllr Rickard that Cllr Lethbridge continues in this position. All in favour

Parish Newsletter Committee -Council Representative

It was proposed by Cllr R Godden and seconded by Cllr A Godden that Cllr Liddiard continues in this position . There were no other nominations. All in favour.

Playing Field Committee - Council Representative

Cllr Rowe was proposed by Cllr A Godden and seconded by Cllr Liddiard. There were no other nominations. All in favour

Planning Co-ordinator

It was proposed by Cllr Finnemore and seconded by Cllr Mott that Cllr R Godden continues in this position. All in favour

Community Network Co-ordinators

It was proposed by Cllr A Godden and seconded by Cllr Rowe that Cllrs Rickard and Mott continue in this position. All in favour

3047. Adjournment

No matters raised

3048. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 11th April 2017

Proposed by Cllr A Godden seconded by Cllr T Mott it was AGREED that the Minutes of this meeting be a true and accurate record with the amendment that Cllr Lethbridge attended the Planning site meeting (3050). All present at the meeting in favour.

3049. Matters Arising

None

3050. Correspondence

Round Britain cycle ride scheduled for 2020 possibly through Cornwall,
Date of next network meeting amended to 15th June at Egloshayle Pavillions,
Code of Conduct Training and Planning workshop training courses offered,

3051. Planning Notices

Planning Applications

None

Planning Decisions

PA17/01352 – Mr Lanaway , Coldnorthcott, St Teath Road, St Teath

Extension to existing workshops - **APPROVED**

3052. Schedule of Monthly Accounts

Proposed by Cllr AJ Rowe and seconded by Cllr A Godden that the April monthly accounts be approved en bloc. All in favour

3053. Report on Annual Audit

The Internal Audit Report was read and all areas passed with special commendation to Cllr R Godden for his excellent work and co-operation with Aalgard Renshaw Business Solutions.

Proposed by Cllr Mott and seconded by Cllr Liddiard that the letter be printed in the Parish Magazine.

Cllr R Godden reported that a job description for the Responsible Finance Officer should be made available and it was proposed by Cllr Mott seconded by Cllr Rickard that the job description circulated be adopted by the Parish Council and added to the web site. All in favour.

3054. Parish Councillor Reports and any other matters

Cllr Rowe reported that the bus shelter needs cleaning. A working party was organised for Saturday 13th May at 10.a.m.

Cllr R Godden said that the phone box in Trequite had now been painted and that he would clean and clear. A volunteer has been found to paint the phone box in St Kew

3055. Items for Pieces of Eight

Annual Audit

Bus shelter

Contacts to report issues to Cornwall Council

3056. Register of gifts and hospitality for Councillors and Staff

None to report.

There being no further business, the meeting closed at 20.10

PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

May 2017

Payments to be agreed

Date	Payment	Cheque No.	Amount
31/05/17	Mrs C Powell salary	10221	160.80
31/05/17	Revenue & customs paye	10222	40.20
31/05/17	Miss C Skewes	10223	29.00
		Total	£230.00