

ST KEW PARISH COUNCIL

Chairman: Cllr Anthony Godden

Clerk: Stephanie Tiplady, The Barn, Kitt Hill, Chapel Amble PL26 6EP

Email: stkewpc@gmail.com: Tel: 07789 953677

www.stkewparish.org.uk



A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 11th June 2019 commencing at 7.00 p.m. Members of the public are welcome to attend.

The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes

A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
 - a) None recievedAny other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**
None recieved
8. **Planning Decisions**
PA19/02105 – Mr and Mrs R Dingle, Penbre, St Teath Road Trelill
Change of use of part of an agricultural field to horse sand school APPROVED

PA19/00900 - Land North Of Trispen Chapel Amble
Certificate of Lawfulness of Proposed Use to confirm that a material commencement has been made on development approved under E1/89/3772, and the permission has therefore been implemented –
GRANTED (CAADs, PIPs and LUs only)
9. Schedule of Monthly Accounts May 2019
10. Planning Guidelines
11. Clerk Training Courses
12. St Endellion Parish Plan
13. Traffic calming and road markings Trelill Road
14. Councillors Safety Clothing
15. Parish Councillor reports and any other matters
16. Items for Pieces of Eight
17. Register of gifts and hospitality for Councillors and staff.

ST KEW PARISH COUNCIL



Chairman: Cllr John Lethbridge
Clerk: Cindy Powell, Rockhurst, Trethurgy PL26 8YF
Tel: 07988 451241 Email: stkewparish@gmail.com
www.stkewparish.org.uk

Minutes of St Kew Annual Parish Meeting held on Tuesday 14th May at 7.00 pm in St Kew Parish Hall

Present: Cllrs : A Godden, R Godden, J Rowe, B Finnemore, T Mott, J Rickard

Apologies: Cllrs : J Lethbridge, P Bishop

The invited guest was **County Councillor S Knightley (not present)**

Seven members of the public were present

To confirm and sign the Minutes of the Annual Parish Meeting Tuesday 10th April 2018

Proposed by Cllr R Godden and seconded by Cllr A Godden it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting were in favour.

Matters Arising

Cllr Rickard remarked on the Chairmans' report regarding the lack of agreement between Planning Dept. and the Parish Council. He will endeavour to research if specific planners or councillors were voting against the parish refusal recommendations

Chairmans Report

The Chairman John Lethbridge apologised for not attending the meeting due to work commitments.

As he has reached the end of his chairmanship he thanked his fellow councillors especially for viewing various planning applications and other things that need attention in the parish, and said that he was honoured to have held the role of Chairman.

The Treasurer (RFO) has yet again excelled in tallying the books to the last penny, thank you and congratulations to Councillor Richard Godden.

Councillor John Rickard was thanked for attending the Community Network meetings and keeping the council up to date with developments.

County Councillor Stephen Knightley was thanked for attending as many meetings as possible and keeping the council abreast of developments at County level. However our second County Councillor Carol Mould has yet again been a disappointment, by not attending any meetings and said it was a sign of the times that the Police have not attended any meetings for some considerable time

He gave special thanks to Parish Council Clerk Cindy Powell for all her sterling work for the council and help to the Chair. The Council will be very sorry to see you go and wished her all the very best for the future!

Thanks were given to Tony Prophet who painted all the road signs, and said that volunteers were an invaluable asset to the community, and their work and help is appreciated.

Finally he remarked that it has been a great disappointment to me and my fellow councillors that our planning recommendations have been ignored by the Cornwall Council Planning Department

Cornwall Councillors Reports.

There were no County Councillors present

Public Discussion

Mr Pearn expressed his dissatisfaction with Port Isaac surgery, closures in St Kew Highway surgery and general lack of medical care. It was agreed that the lack of NHS doctors was a problem throughout the UK, and Cllr Rickard reported that this matter had been raised at Network meetings with many areas also reporting difficulties.

The Clerk will write a letter to the Practice and it is hoped to include this in Pieces of 8 magazine.

There being no further business the meeting closed at 19.15

DRAFT

ST KEW PARISH COUNCIL



Chairman: Cllr Anthony Godden
Clerk: Cindy Powell, Rockhurst, Trethurgy PL26 8YF
Tel: 07988 451241 Email: stkewparish@gmail.com
www.stkewparish.org.uk

Minutes of the Annual General Meeting of St Kew Parish Council Meeting held on Tuesday 14th May 2018 at 7.15 pm in St Kew Parish Hall

Present Councillors A Godden, R Godden, T Mott, J Rowe, J Rickard, B Finnemore,

Apologies: Councillors J Lethbridge, P Bishop County Councillor Knightley

13 members of the public were present.

6099. The Clerk opened the meeting and asked for nominations for Chairman for the coming year. It was proposed by Cllr Rickard and seconded by Cllr Mott that Cllr Anthony Godden is elected to the Chair. There were no further nominations and all were in favour.

6100. The Chairman then asked for nominations for the following Officers:

Vice Chairman

Cllr J Rowe was proposed as Vice Chairman by Cllr R Godden and seconded by Cllr Mott. There were no other nominations. All in favour

Responsible Finance Officer

It was proposed by Cllr Rowe and seconded by Cllr Finnemore that Cllr R Godden continues in this position. There were no other nominations. All in favour.

Churchyard Liaison Officer

Cllr R Godden was proposed by Cllr J Rickard and seconded by Cllr T Mott . There were no other nominations. All in favour.

Tree Officer

It was proposed by Cllr R Godden and seconded by Cllr Finnemore that Mrs McGann continues in this position. All in favour

The Chairman then asked for nominations for the following Committee members:

COMMITTEES

Footpath Co-ordinator (Committee)

Cllr Rickard jointly with Cllr R Godden were proposed to continue in this position by Cllr Mott and seconded by Cllr Finnemore. There were no other nominations. All in favour.

Parish Hall Committee – Council Representative

Cllr Finnemore was proposed by Cllr R Godden and seconded by Cllr T Mott. There were no other nominations. All in favour

Community Hall Committee - Council Representative

It was proposed by Cllr R Godden and seconded by Cllr Rickard that Cllr Lethbridge continues in this position. All in favour

Playing Field Committee - Council Representative

It was proposed by Cllr R Godden and seconded by Cllr Mott that Cllr Rowe remain in this position. There were no other nominations. All in favour

Planning Co-ordinator

It was proposed by Cllr Mott and seconded by Cllr Rickard that Cllr R Godden continues in this position. All in favour

Community Network Co-ordinators

It was proposed by Cllr T Mott and seconded by Cllr R Godden that Cllr Rickard continues in this position with Cllr Bishop. All in favour

6101. Adjournment

There were no items raised from the public

6102. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 9th April 2019

Proposed by Cllr R Godden seconded by Cllr T Mott it was **AGREED** that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

6103. Matters Arising

(6091) An email with attachment from Mr O Jones, Highways, was distributed showing suggested road signing on the slip road to Kew Highway, on the Trelill Road approaching the Playing Field and the A39 turn into Highway. It was agreed that this would be a quicker method than requesting decreasing the speed limit. It was proposed by Cllr R Godden and seconded by Cllr Mott that the Clerk writes to Highways stating that whilst two of the proposals were acceptable, rumble strips would be preferable to dragons teeth by the Playing Fields if possible. All in favour

6104. Correspondence

Highways – St Kew Bridge edge repair, plans and road closure

The detailed drawings and work programme has been distributed with an estimated start date of August/September which would necessitate road closure. Proposed by Cllr Rowe and seconded by Cllr Mott that the Clerk reply that this date would be disastrous to summer business especially for the St Kew Inn, and St Austell Brewery would object also. Therefore possibly defer until end September/October. All in favour

CC - Dogs on beaches notification

Details of beaches and request for comments on the web site have been circulated

Mr J Barlow – Planning objection open letter to Council

An email was read raising objections to a pre-application for 13 houses adjacent to Pandora. The Clerk advised him that the Council only commented on full applications but his remarks were noted.

6015. Planning Notices

Planning Applications

PA19/02605 - Mr And Mrs Rowe, 8 Meadows Close St Kew Highway

Rear two storey extension

Cllr Rowe declared an interest and left the chamber. Viewed by Cllrs Rickard and R Godden. It was proposed by Cllr Rickard and seconded by Cllr R Godden that the Council **SUPPORT** this application. There were no other proposals. All in favour.

Cllr Rowe returned to the chamber.

PA19/03104 - Mr Cleave, Land West Of Meadow Views Tregellist Road

Demolition of existing agricultural pole barn and erection of a single dwelling and garage.

Viewed by Cllrs Finnemore and Rowe. The meeting was adjourned to allow representations from the public and the attending Agent, and also to answer questions from the Councillors.

The meeting was reconvened. It was proposed by Cllr Finnemore and seconded by Cllr Rowe that the Council **SUPPORT** this application. There were no other proposals. All in favour

PA19/03215 Mr And Mrs Andy And Kate Gibbs The Old Post Office Chapel Amble

Demolition of outbuilding and provision of new annexe, hobbies store and parking area

Viewed by Cllrs Mott and A Godden. After a full explanation it was proposed by Cllr Mott and seconded by Cllr A Godden that the Council recommend **REFUSAL** of this application as this appears to be a separate dwelling entirely and not an annexe. There are issues with access, loss of parking and this will overlook existing houses.

PA19/03482 – Ms Hollie Runnalls, St Kew Farmshop And Cafe St Kew Highway

Proposed new treatment room

Viewed by Cllrs Mott and A Godden. The meeting was adjourned to allow representation from the applicant and an objection from a member of the public. The meeting was reconvened. It was proposed by Cllr Mott and seconded by Cllr A Godden that the Council **SUPPORT** this application. There were no other proposals. All in favour

Planning Decisions

PA19/01749 Mr Richard Blewett Pengenna Manor Trelill

Change of use only to assembly and leisure (use Class D2) of the existing agricultural building - **APPROVED**

PA19/01750 Mr Richard Blewett Pengenna Manor Trelill

Listed Building Consent: Change of use only to assembly and leisure (use Class D2) of the existing agricultural building – **APPROVED**

PA18/11369 Mr Thomas Clagett, Rose Cottage Mill Lane St Kew

Retrospective Consent for the Change of use of an outbuilding to be used as residential accommodation for family/friends and as a Holiday let – **APPROVED**

6016. Schedule of Monthly Accounts

Proposed by Cllr Rickard and seconded by Cllr Mott that the May monthly accounts be approved en bloc. All in favour

6017. Report on Annual Audit

Cllr R Godden (RFO) reported that the Annual Audit Report was passed in all areas. He proposed that the Council accept the recommendations that Standing Orders be reviewed annually and Risk Assessment be carried out when appropriate. Seconded by Cllr Rowe. All in favour.

6018. Footpath and Grass Cutting Tenders

A tender for Footpath Cutting was received from Graham Tiplady in the sum of £1050 as per specification. It was proposed by Cllr T Mott and seconded by Cllr R Godden that this be accepted. All in favour.

A tender for Grass Cutting was received from Graham Tiplady in the sum of £1760 for St Kew and £715 for Chapel Amble as per specification. It was proposed by Cllr T Mott and seconded by Cllr R Godden that this be accepted. All in favour.

6019. Safety Wear for Councillors

Cllr R Godden recommended when Councillors are attending site visits they wear a high visibility vest which not only be safety clothing but would announce their attendance on site. This was proposed by Cllr Rowe and seconded by Cllr Mott. All in favour. Cllr R Godden said that these were a very low cost item and the price would be given at the next meeting

6020. Old phone box – Trelill No 222

Cllr Rowe has had requests that the old phone box in Trelill which is in a very poor state or repair, be removed. Cllr Rowe proposed and Cllr Mott seconded that the Parish Council requests removal. All in favour. **ACTION: Clerk to contact BT.**

6021. Parish Councillor Reports and any other matters

Cllr Rowe reported weeds growing at Whitehall Estate by the car park. **ACTION:** Clerk to report to Cornwall Housing

Cllr R Godden reported to the Council, and showed photographs of the reinstated bridge at Tregellist. Cornwall Council have been informed.

He also said that a hedge had been taken down and a wall built Trewethen/Coldnorthcott corner **ACTION:** Clerk to inform Enforcement

Cllr Rickard would like St Kew to be a Climate Change Council **ACTION:** Clerk to put on next Agenda

6022. Items for Pieces of Eight

Road closure St Kew

6023. Register of gifts and hospitality for Councillors and Staff

None to report.

There being no further business, the meeting closed at 20:22

6023. A closed meeting was held at 20.25 hours and Councillors cast their vote for a new Clerk to the Council, from the two candidates shortlisted by the interviewing panel of Cllrs Rickard, Mott and R Godden.

The unanimous choice was Mrs Stephanie Tiplady who will commence her duties from 11th June 2019

LIST OF OFFICERS AND COMMITTEE MEMBERS 2019-2020

Chairman	Anthony Godden
Vice Chairman	Jeanette Rowe
Responsible Finance Officer	Richard Godden
Churchyard Liaison Officer	Richard Godden
Tree Officer	Mrs McGann

COMMITTEES

Footpath Co-ordinator (Committee)	John Rickard jointly with Richard Godden
Parish Hall Committee – Council Representative	Ben Finnemore
Community Hall Committee - Council Representative	John Lethbridge
Playing Field Committee - Council Representative	Jeanette Rowe
Planning Co-ordinator	Richard Godden
Community Network Representative	John Rickard
Community Fund Representative	Tony Mott

PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

May 2019

Payments to be agreed

Date	Payment	Cheque No.	Amount
31/05/19	BHIB insurance	1319	231.77
31/05/19	Mrs C Powell salary	1320	160.80
31/05/19	Revenue & Customs	1321	40.20
31/05/19	Graham Tiplady bridge at Tregellist	1322	540.00
		Total	972.77

ST KEW PARISH COUNCIL

Chairman: Cllr A Godden

Clerk: Cindy Powell, 6 Greenhill Villas, Egloshayle, Wadebridge PL27 6HN

Tel: 01208 813339 e-mail: clerk@stkewparish.org.uk

www.stkewparish.org.uk



PLANNING APPLICATION SITE VISIT **GUIDE LINES**

1. Try if possible to contact the applicant and arrange a time to visit. If you are refused entry to the site. Do what you can from outside the property and report the fact to the council at the meeting. Remember that you do not have any right to enter private property and should always be invited.
2. Never attend a site visit on your own.
3. Go into depth with the applicant on what he/she proposes.
4. Study plans carefully. Measure and scale up the drawing so you get the idea of what size the proposal is.
5. Make sure that the plans are correct, and that any existing details shown are in fact there.
6. Look up the planning history of the site as this often throws up some interesting questions and points.
7. Consider the surrounding properties and location and visualise what effect the application would have on them, and on the area.
8. Never promise or say that you think the Council will approve or disapprove the application.
9. Contact neighbours and ask their opinion on the application. If unable to, use a card (available from the clerk) to show that you have tried
10. Always remember that you are representing the Parish Council. Do not enter into arguments or any type of confrontation, walk away and report back to the meeting.

REMEMBER – IF IN DOUBT GO OUT