

ST KEW PARISH COUNCIL

Chairman: Cllr Richard Godden

Clerk: Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 01208 815591 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk



The Annual General Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 10th May 2016 commencing at 7.30 p.m. Members of the public are welcome to attend.

The Meeting will be adjourned after Item One for an open discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes

A G E N D A

1. Welcome and Apologies for Absence
2. Election of Chairman
3. Election of Officers – List of Officers 2015 -16 attached
4. **ADJOURNMENT**
5. To consider and approve the Minutes of the previous Parish Council Meeting.
6. Matters Arising.
7. Correspondence
 - a) None received
 - b) Any other important items of correspondence which the Chairman considers appropriate.
8. **Planning Applications**

PA16/02532 - Mr Andrew Campbell, Tipton Farmhouse Tregoide Lane - Siting of Shepherds hut to provide extra accommodation for Tipton Farm and occasional Bed and Breakfast.

PA16/01155 - Mrs S Pickerell, 2 Kitts Hill Chapel Amble - Demolish the existing side wing and rear lean-to extension and replace with a 2 storey extension. Install 2 velux windows to the roof. Install a set of bi-fold doors on the side of the property - **REVISED PLANS**

Planning Decisions

PA16/01025 Mr & Mrs Godfrey, Land Adjacent High Oaks St Kew Highway - Proposed New dwelling. - **APPROVED**

PA16/01202- Dr S Radford, Longmeadow, Access to Lane End Farm Pendoggett – Erection of 3m x 3m temporary shed and 2 x temporary sheds of 6m x 3 m x 2.3m comprising a laboratory for academic pyrotechnic research – **APPROVED**
9. Schedule of Monthly Accounts April 2016
10. Report on Annual Audit
11. Gypsy and Traveller Sites
12. St Kew Defibrillator
13. Parish Councillor reports and any other matters
14. Items for Pieces of Eight
15. Register of gifts and hospitality for Councillors and staff.



Cornwall Local Plan

Gypsy and Travelling Communities Site Allocations Development Plan Document

Public Consultation on the Proposed Scope of the Document

Cornwall Council

April 2016

Have Your Say

The Council intends to prepare a Development Plan Document (DPD) identifying sites to meet the needs of Gypsies and Travelling Communities in Cornwall. This DPD will be called the Gypsy and Travelling Communities Site Allocations Development Plan Document and will guide how we deal with planning applications for such sites.

At this stage we want to hear what you think about what we think the DPD should cover. Questions you might wish to cover in a response could include:

- Will the proposed scope and content of the DPD address the planning needs of the Gypsy and Traveller communities?
- Is there anything else that you think the DPD should cover?
- Is there anything proposed that you think should not be included?
- Are there any other specific areas of concern that we should be aware of?
- Are there any specific locations or areas in Cornwall that would benefit from additional provision?

Please give reasons for your views.

These questions are only meant as a guide, so please feel free to comment on any aspect of the scoping report.

We would be grateful if you could provide any comments on this scoping report by 5p.m. Monday 6th June 2016.

We would encourage comments to be submitted to Cornwall Council via our e-mail address at localplan@cornwall.gov.uk using 'Gypsy and Travelling Communities Site Allocations DPD' as your subject.

If you are not able to respond via e-mail please send your comments to:

Gypsy and Travelling Communities Site Allocations DPD Scoping Consultation
Local Planning Team
Cornwall Council
Carrick House
Pydar Street
Truro
TR1 1EB

1. Summary

- 1.1 Cornwall Council intends to prepare a Development Plan Document to identify sites for Gypsy and Traveller Communities. This will be part of the Local Plan for Cornwall and be the basis for planning decisions.
- 1.2 This consultation seeks your views on the proposed content and purpose of the Gypsy and Travelling Communities Site Allocations Development Plan Document (DPD). However, this will not be the only opportunity to have your say – we will be consulting the public and key stakeholders on the detail and proposed sites in the DPD before we submit it to the Secretary of State.
- 1.3 It is intended that the DPD will cover the whole of Cornwall and identify a range of residential, transit and Showpeople sites necessary to meet the needs identified in the Local Plan: Strategic Policies and to identify small sites as emergency stopping places. Site facilities and design will also be considered.
- 1.4 This 'Scoping document' marks the formal start of the process of preparing the Allocations Plan.

2. Background

2.1 Purpose of this 'Scoping' document

2.1.1 The scoping document is the first formal stage in the preparation of the Gypsy and Travelling Communities Site Allocations Development Plan Document (DPD). Its main purpose is to seek views on what the DPD should contain and it explains the role of the DPD, the Council's initial thoughts on its overall approach to meeting different needs and how the DPD relates to the Local Plan: Strategic Policies document.

2.1 Status of a Development Plan Document (DPD)

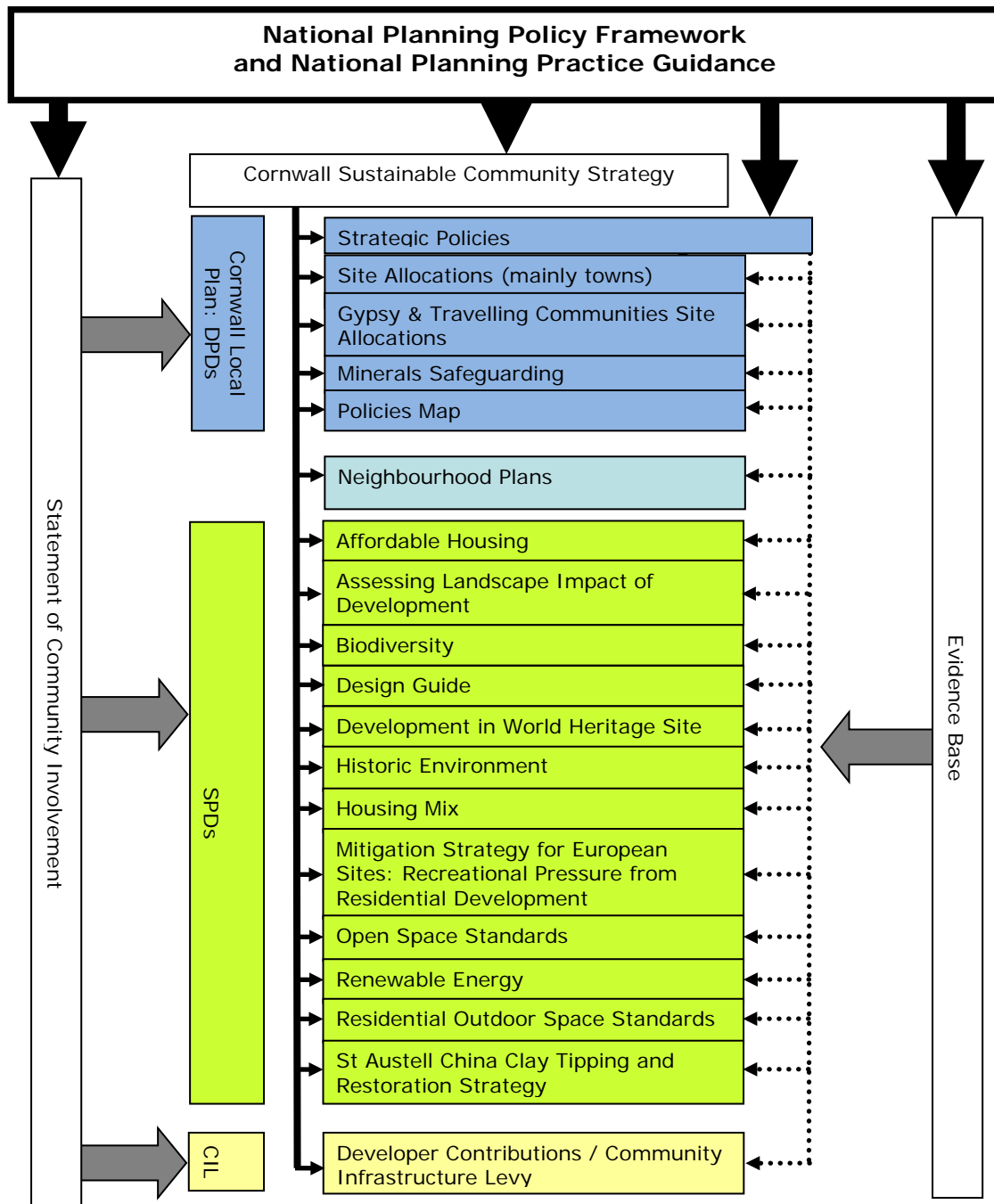
2.2.1 Development Plan Documents are statutory planning documents that form part of the local authority's development plan. They are used as the basis to determine planning applications. All DPDs are examined by an independent Planning Inspector at an Examination in Public before they can be adopted by the Council.

2.2.2 The Council's Local Plan: Strategic Policiesⁱ document sets out the broad policies and strategy for Cornwall. Subsequent DPDs will provide more detailed policy and, in the case of this DPD, identify sites and support the implementation of Local Plan Policy 2a and Policy 12 for Gypsies, Travellers and Travelling Showpeople.

2.2.3 Planning decisions will need to be in line with the policies and sites in the Gypsy and Travelling Communities Site Allocations DPD unless other significant 'material considerations' such as new evidence of need outweigh them.

Figure 1 shows the various documents that make up the development (local) plan for Cornwall:

Figure 1: Development Plan for Cornwall:



2.3 Why prepare a Gypsy and Travelling Communities Site Allocations DPD?

2.3.1 Cornwall Council identified a number of objectives in its Gypsy and Travelling Communities Strategy^{ii iii} including providing a framework which allows the:

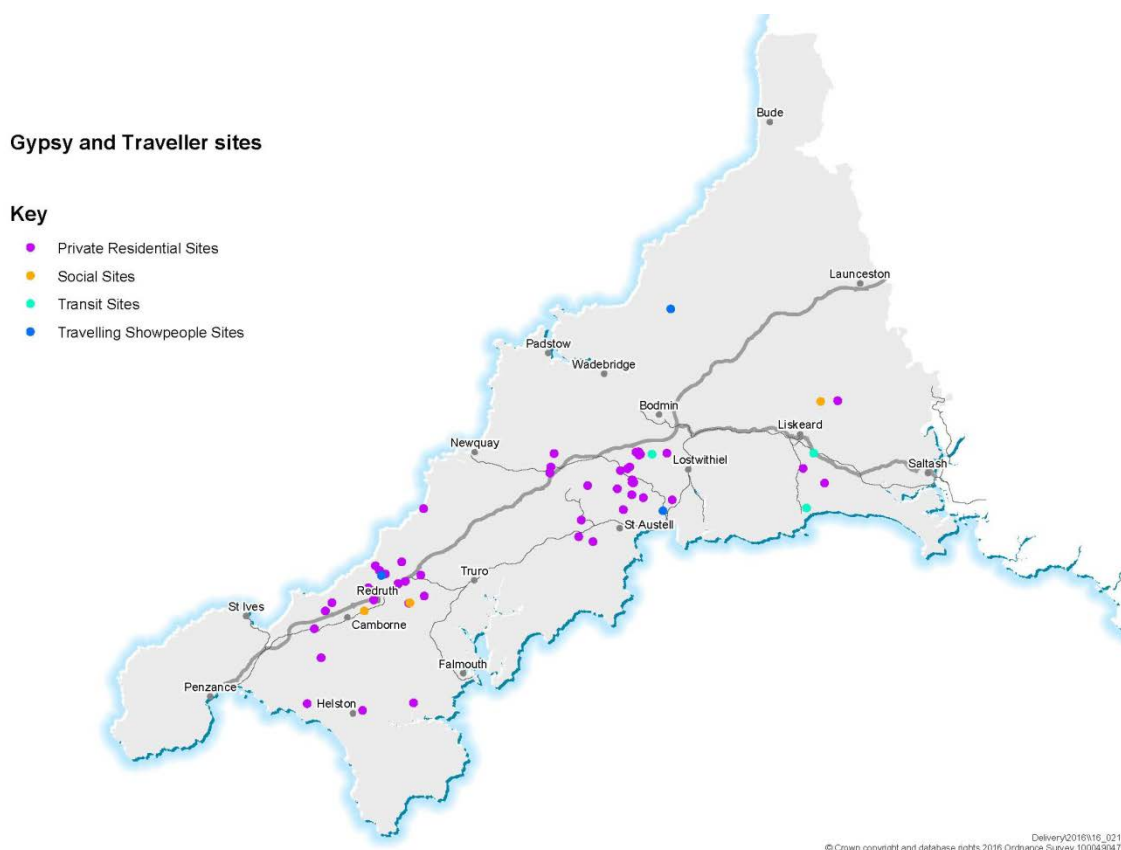
- Provision of a choice of sufficient, suitable and secure residential and transit accommodation opportunities in the right place across Cornwall;
- Reduction in unauthorised encampments and developments;

- Recognition, and protection of the traditional way of life of travelling communities;
- Integration, inclusion and peaceful coexistence of travelling communities with the settled community;
- Improved access by travelling communities to suitable accommodation, education, health and welfare provision; and
- Improved education, health and wellbeing of travelling communities.

2.3.2 The Local Plan and this DPD will be a key delivery mechanism for sites. Furthermore, the Plan must plan to meet identified need, in the case of this DPD, for sites for gypsy and traveller communities. Annual caravan count surveys^{iv} and recent studies^v show that the delivery of sites is not likely to meet the demand unless sites are identified through the DPD process.

Residential Sites

2.3.3 Cornwall contains a number of authorised as well as unauthorised Gypsy & Traveller sites. Gypsy, Traveller and Travelling Showpeople sites tend to be based on traditional patterns of movement and many of these are concentrated around the St Austell/China Clay and the Redruth areas as shown in the map below.



2.3.4 In terms of residential pitches, there are currently (as at January 2016) 249 pitches/426 caravans with planning permission in Cornwall. Residential pitches can be found on both social and privately owned sites. The most recent DCLG caravan count (July 2015 – counts actual caravans on sites) identified 271 caravans on authorised residential sites in Cornwall, 11 caravans on 2 tolerated sites and 37 caravans on 10 unauthorised sites.

2.3.5 Current evidence^{vi} shows that there is a significant need for additional residential pitches in four broad areas (see appendix 1) of Cornwall and much of this additional need arises from family formation, i.e. children of current Traveller families wishing to set up their own homes. The traditional travelling routes of Gypsies and Travellers have led to a concentration of sites in specific areas of Cornwall as indicated on the map above. Evidence for the four areas shows:

- **West Cornwall** - has the strongest demand with a current pitch requirement of 103, and a future need of 87, bringing the total pitch requirement to 190 by 2030;
- **Mid Cornwall** - current demand equates to 31 pitches and future demand is considerably higher at 82. This is because of the high proportion of family formation, bringing the total pitch requirement to 113 by 2030;
- **East Cornwall** - current demand equates to five pitches and future demand to 9, bringing the total to 14 pitches by 2030;
- **North Cornwall** – there is no identified need in the North arising from the data available although this does not necessarily mean that there is no demand for residential provision in North Cornwall.

2.3.6 As a consequence, the Local Plan: Strategic Policies document proposes a requirement for an additional 318 residential pitches between 2015 and 2030. Since this need was identified, permission has been granted for 13 private pitches.

Transit Pitches and Emergency Stopping Places

2.3.7 Our most recent study (2015)^{vii} showed a need for about 60 transit pitches across Cornwall by 2030. Ideally these should be delivered on at least 4 sites (usually of 10 - 15 pitches each) located across Cornwall with at least one transit site in each of the four geographic areas set out in Appendix 1. These sites are used by Travellers for stays of up to 3 months.

2.3.8 Transit pitches will become available on a recent planning permission (since the 2015 study) for a public site for 15 pitches at South Treviddo, near Liskeard (currently unimplemented). Permission exists for 2 private sites – one near Looe (with planning permission, but unimplemented) and one near St Blazey (completed). The most recent caravan count (July 2015) identified 10 caravans on the residential element of the St Blazey site and no caravans on the transit part of the site.

2.3.9 In addition, there is also the need for a number of locations for Travellers to use as emergency stopping places when enforcement action is required.

Travelling Showpeople Plots

2.3.10 In terms of Travelling Showpeople sites in Cornwall there are two sites at Porthtowan and St Blazey. The most recent caravan count (January 2015 – not counted in the summer months as generally Showpeople are travelling at this time) identified 8 caravans between the 2 sites.

2.3.11 Evidence would suggest that there is some need for additional Travelling Showpeople pitches in Cornwall and the Local Plan proposes an additional 11 plots by 2030. Permission has since been granted for 3 Travelling Showpeople plots at Helstone near Camelford reducing need to 8 plots by 2030.

Health & Social Impacts of a Lack of Suitable Sites

2.3.12 Gypsies and Travellers are believed to experience the worst health and education status of any disadvantaged group in England, and research has consistently confirmed the link between the lack of good quality sites for Gypsies and Travellers and poor health and education. The key to addressing these issues is the provision of suitable well managed permanent and transit sites in appropriate locations to meet existing and future needs of Gypsies and Travellers for decent homes. Site facilities and site design will form part of this consideration and may result in the DPD identifying certain standards of provision on allocated sites.

Conclusions and Priorities for DPD

2.3.13 The purpose of this DPD is therefore to identify suitable and deliverable sites for the development of residential, transit and travelling Showpeople as required in appropriate locations to meet Travellers' needs. This will facilitate the traditional and nomadic life of Travellers whilst respecting the interests of the settled community and will promote peaceful and integrated co-existence between sites and the local settled community.

2.3.14 In terms of anticipated priorities for the DPD it is considered that:

- There is a particular shortage of and a need for transit sites and emergency stopping places;
- There is also a recognised requirement for additional public sites to meet the needs of Travelling communities in addition to the three already provided and particularly to meet the needs of different Traveller groups;
- There is an ongoing requirement to provide private sites to meet the expanding needs of current Gypsy and Traveller families in Cornwall.

2.4 DPD Preparation and Timescale

2.4.1 The DPD will be prepared by the Strategy, Economy, Enterprise and Environment Service of Cornwall Council in liaison with the Gypsy and Traveller Liaison Officer. Key stakeholder bodies and particularly TravellerSpace will be engaged at all stages in the process of developing this DPD. The Council will also collaborate with neighbouring authorities to identify sites in their Plans that have the potential to meet the needs of Travellers leaving the immediate Cornwall area.

2.4.2 An up to date evidence base supports the Gypsy and Traveller Policy in the Local Plan: Strategic Policies document and will also be used for this DPD - these are listed at the end of this document.

2.4.3 The anticipated timetable for the production of the Gypsy and Travelling Communities Site Allocations DPD is set out below

Stage	Anticipated Timescale
Consult on the scope of the DPD	6 weeks (Spring 2016)
Consult on draft DPD	6 weeks (Winter 2016)
Submission to Secretary of State	Spring 2017
Examination of DPD	Summer 2017
Adoption of DPD	Autumn 2017

2.4.4 In addition to the key stages identified above, the Council will seek continuous engagement with key stakeholders through the development of the DPD, including through active engagement with specific Gypsy and Traveller and Travelling Showpeople groups and representatives, relevant agencies and delivery stakeholders, and the wider community. Local Travelling Communities will be encouraged to identify suitable sites for consideration.

3 Scope of the Gypsy and Travelling Communities Site Allocations DPD

3.1 Geographic coverage and content of the Gypsy and Travelling Communities Site Allocations DPD

3.1.1 The Gypsy and Travelling Communities Site Allocations DPD will cover the whole of Cornwall.

3.1.2 It is proposed that the DPD will identify a range of residential, transit and Travelling Showpeople sites as required to ensure the availability of sites that meet the needs identified in the Local Plan: Strategic Policies document over the Local Plan period and to identify small sites for emergency stopping places.

3.1.3 The Local Plan Strategic Policies document (Policy 2a) sets out pitch requirements over the plan period and (Policy 12) criteria for assessing planning applications for Traveller sites.

3.1.4 Given the level of need identified in paragraphs 2.3.5, 2.3.8 and 2.3.10, the particular focus of this DPD will be on additional public residential sites, transit sites and emergency stopping places.

3.1.5 The DPD will therefore aim to identify specific sites for development for Traveller accommodation, and will provide guidance on site facilities and site design.

3.2 What the Gypsy and Travelling Communities Site Allocations DPD will not cover

3.3.1 The Gypsy and Travelling Communities Site Allocations DPD purely covers accommodation need and as such do not include wider aspects of welfare. This does not preclude other welfare aspects being considered and included in the delivery of specific sites identified in the DPD.

4 Planning Context

4.1 National Planning Context

4.1.1 National 'Planning Policy for Traveller Sites'^{viii}, sets out the Government's planning policy for traveller sites and should be read in conjunction with the National Planning Policy Framework^{ix}. The 2007 DCLG^x guidance provides advice on carrying out an assessment of the accommodation needs of Gypsies and Travellers. The Housing Act 2004^{xi} requires local authorities to assess the need of Gypsies and Travellers and to provide strategies to deliver these needs, and although changes have been proposed in the emerging Housing and Planning Bill, authorities will still have a requirement to assess Gypsy and Travellers accommodation needs.

4.2 Cornwall Local Plan: Strategic Policies



4.2.1 Cornwall Council is developing a Local Plan with the submission of the Strategic Policies document in February 2015. Hearings were held in May 2015, and one of the Inspector's findings^{xii} was that more evidence was required in the assessment of the accommodation needs of Gypsies and Travellers in Cornwall.

4.2.2 A study^{xiii} to address the Local Plan Inspector's concerns was commissioned in August 2015. The purpose of this new assessment was to quantify the accommodation needs of Gypsies and Travellers (including Travelling Showpeople) primarily in terms of residential sites for the period 2015 to 2030 but also to consider the requirement for transit provision.

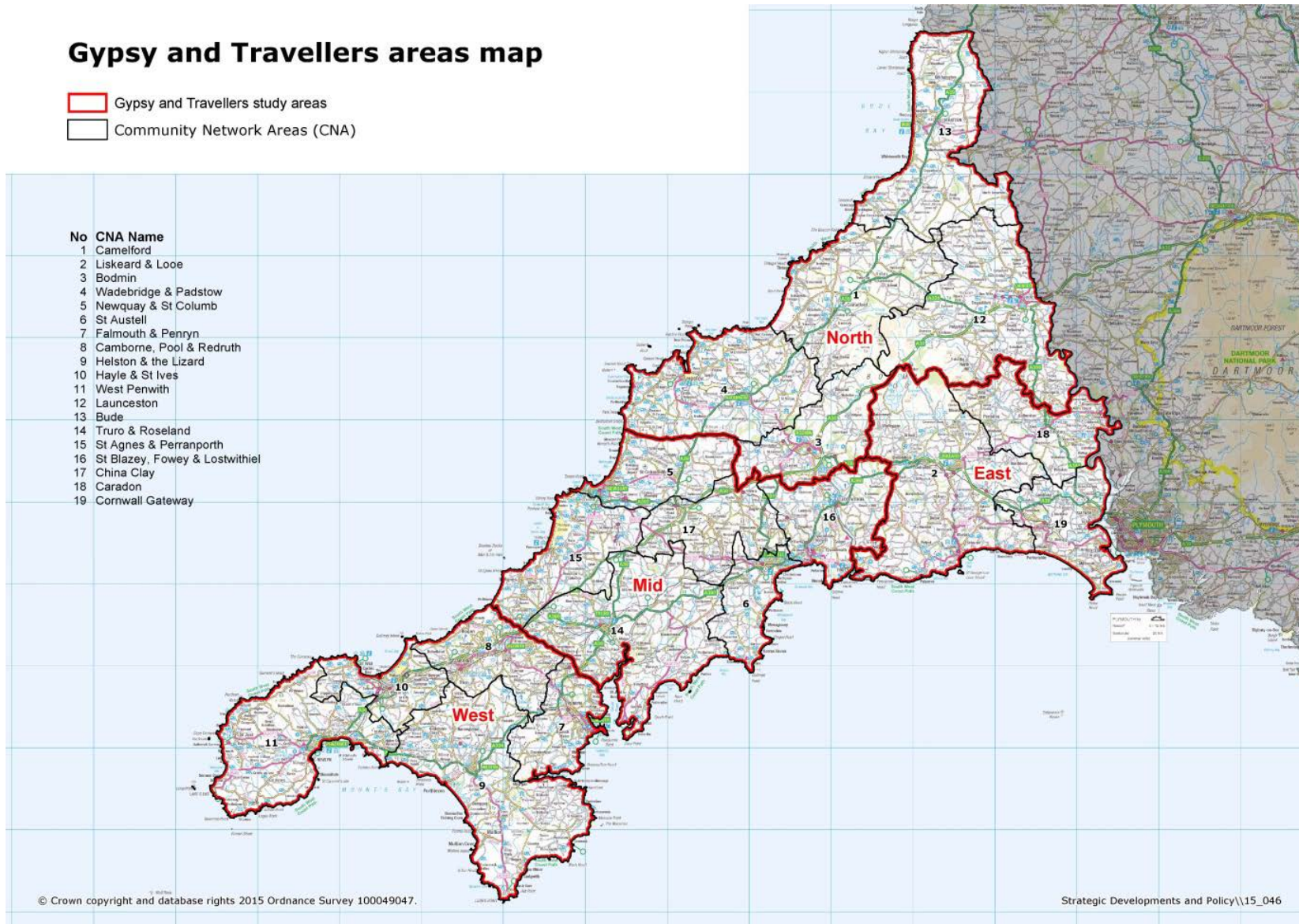
4.2.3 Proposed Policy 2a of the Strategic Policies document^{xiv} (as at January 2016) sets out the overall accommodation needs targets for Gypsies, Travellers and Travelling Showpeople in Cornwall. Generic policy for the consideration of site applications for all types of pitches is set out in Policy 12.

Appendix 1

Gypsy and Travellers areas map

-  Gypsy and Travellers study areas
-  Community Network Areas (CNA)

- No CNA Name
- 1 Camelford
 - 2 Liskeard & Looe
 - 3 Bodmin
 - 4 Wadebridge & Padstow
 - 5 Newquay & St Columb
 - 6 St Austell
 - 7 Falmouth & Penryn
 - 8 Camborne, Pool & Redruth
 - 9 Helston & the Lizard
 - 10 Hayle & St Ives
 - 11 West Penwith
 - 12 Launceston
 - 13 Bude
 - 14 Truro & Roseland
 - 15 St Agnes & Perranporth
 - 16 St Blazey, Fowey & Lostwithiel
 - 17 China Clay
 - 18 Caradon
 - 19 Cornwall Gateway



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- i [Cornwall Council \(2016\) Cornwall Local Plan: Strategic Policies \(proposed version as at January 2016\)](#)
- ii [Cornwall Council \(2014\) Gypsy and Travelling Communities Strategy](#)
- iii The Council's Gypsy and Travelling Communities' Strategy was published before recent Government guidance was issued and may require some adjustment as a result.
- iv [DCLG \(various\) Caravan Count](#)
- v [Southern Horizons with Plymouth University and Buckman Associates \(2015\) Supporting an Assessment of the Accommodation Needs of Gypsies and travellers in Cornwall \(2015\)](#)
- vi [Southern Horizons with Plymouth University and Buckman Associates \(2015\) Supporting an Assessment of the Accommodation Needs of Gypsies and travellers in Cornwall \(2015\)](#)
- vii [Southern Horizons with Plymouth University and Buckman Associates \(2015\) Supporting an Assessment of the Accommodation Needs of Gypsies and travellers in Cornwall \(2015\)](#)
- viii [DCLG \(2015\) Planning Policy for Traveller Sites](#)
- ix [DCLG \(2012\) National Planning Policy Framework](#)
- x [DCLG \(2007\) Gypsy and Traveller Accommodation Need Assessments: Guidance](#) Please note that this guidance is still live on the DCLG website (as at 01/12/2015) although is not referred to in the latest Planning Policy for Traveller Sites. The Housing and Planning Bill currently going through Government is proposing changes to the ways in which the accommodation needs of Gypsies and Travellers are assessed and the status of this document may change once this document becomes legislation.
- xi [HMSO \(2004\) The Housing Act](#)
- xii [Planning Inspectorate/Simon Emerson \(2015\) Cornwall Local Plan Strategic Policies – Examination Preliminary Findings following the Hearing in May 2015](#)
- xiii [Southern Horizons with Plymouth University and Buckman Associates \(2015\) Supporting an Assessment of the Accommodation Needs of Gypsies and travellers in Cornwall \(2015\)](#)
- xiv [Cornwall Council \(2016\) Cornwall Local Plan: Strategic Policies \(proposed version as at January 2016\)](#)

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ELECTION OF OFFICERS 2015 - 16

OFFICERS

Chairman
Vice Chairman
Responsible Finance Officer
Churchyard Liaison Officer
Tree Officer
Madam Nation Trust Officers

CURRENT OFFICER

Cllr R Godden
Cllr J Lethbridge
Cllr R Godden
Cllr R Hawken
Mrs J McGann
Mr R Davey and Mr J Godden

COMMITTEES

Footpath Co-ordinator
Parish Hall Committee
Community Hall Committee
Parish Newsletter Committee
Playing Field Committee
Planning Co-ordinator
Community Network Co-ordinator

Cllr J Rickard
Cllr Rowe
Cllr J Lethbridge
Cllr R Godden
Cllr Mott
Cllr A Godden
Cllr Rickard & Cllr Mott

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Minutes of St Kew Parish Council Annual General Meeting held on Tuesday 12th May 2015 at 7.30 pm in St Kew Parish Hall

Present: Councillors T Mott, R Godden, A Godden, J Rowe, J Lethbridge, J Rickard, R Hawken

Apologies: County Councillors Knightley (holiday) and Penny (duplication of meeting times) and PCSO Drennan

6 members of the public were present.

The Clerk opened the meeting, and thanked Cllr Mott for his calm leadership in his turbulent term of office, and asked for nominations for Chairman. Proposed by Cllr R Hawken seconded by Cllr J Lethbridge that Cllr R Godden should be nominated as Chairman. There were no other nominations. Carried unanimously. Councillor R Godden then took the Chair.

915.

The Chairman then asked for nominations for the following Officers:

Vice Chairman

Cllr Lethbridge was proposed by Cllr A Godden and seconded by Cllr Rickard as Vice Chairman. There were no other nominations. All in favour

Responsible Finance Officer

It was proposed by Cllr Mott and seconded by Cllr Lethbridge that Cllr R Godden continues in this position. There were no other nominations. All in favour.

Churchyard Liaison Officer

Cllr Hawken was proposed by Cllr Mott and seconded by Cllr Lethbridge. There were no other nominations. All in favour.

Tree Officer

It was proposed by Cllr Rickard and seconded by Cllr Hawken that Mrs McGann continues in this position. All in favour

Madam Nation Trust

It was proposed by Cllr Mott and seconded by Cllr Rowe that Mr J Godden and Mr R Davey continue in this position. All in favour

The Chairman then asked for nominations for the following Committee members:

COMMITTEES

Footpath Co-ordinator (Committee)

Cllr Rickard was proposed by Cllr Mott and seconded by Cllr A Godden. There were no other nominations. All in favour.

Parish Hall Committee

It was proposed by Cllr Hawken and seconded by Cllr Lethbridge that Cllr Rowe continues in this position. All in favour

Community Hall Committee-

It was proposed by Cllr Rickard and seconded by Cllr Mott that Cllr Lethbridge continues in this position. All in favour

Parish Newsletter Committee

It was proposed by Cllr Rickard and seconded by Cllr Lethbridge that Cllr R Godden continues in this position. There were no other nominations. All in favour.

Playing Field Committee.

Cllr Mott was proposed by Cllr Rickard and seconded by Cllr Hawken. There were no other nominations. All in favour.

Planning Co-ordinator

Cllr A Godden was proposed by Cllr Hawken and seconded by Cllr Rickard Godden. There were no other nominations. All in favour.

Community Network Co-ordinators

Cllrs Rickard and Mott were proposed by Cllr A Godden and seconded by Cllr Hawken There were no other nominations. Carried unanimously.

916. Adjournment

The meeting was adjourned to allow for members of the public to speak. No subjects were raised.

917. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 14th April 2015

Item 913 amended to read "stone" bridge at Lanow. Proposed by Cllr Mott and seconded by Cllr Lethbridge it was AGREED that the Minutes of this meeting be a true and accurate record. All in favour.

918. Matters Arising

Item 913 – Gravling Lane footpath sign. **ACTION:**Cllr Godden will remove, repair and re-site the sign.

919. Correspondence

Details were received of Code of Conduct training dates.

920. Planning Notices

None received this month

Planning Decisions

None received this month

921. Schedule of monthly accounts for April 2015

It was proposed by Cllr Mott seconded by Cllr A Godden that the monthly accounts be approved en bloc. All in favour.

922. Annual Audit

A letter was received from the Auditor to state that the Audit was completely correct. The books have now been sent for the government stage.

923 Bridge at St Kew

Cllr R Godden reported that the bridge is overgrown with weeds and trees. He spoke to Mark Beare who was working in the vicinity who offered to keep the bridge clear and tidy voluntarily if he could display a small advertising sign. It was proposed by Cllr Hawken and seconded by Cllr Lethbridge that his offer be accepted with thanks providing the sign was strategically placed and not too obtrusive.

924 Flytipping and clearance

The area is currently hidden by trees and grass. **ACTION:** Place on Agenda for the August Meeting

925 Parish Councillor Reports and any other matters

Cllr Rickard – He has placed a notice in Chapel Amble regarding phone box usage, and will co-ordinate the ideas received.

Cllr Mott – Reported the phone box in St Kew needs repainting. Cllr R Godden has the paint and will liaise. Also that John Parnell is still willing to assist with Christmas lights.

Cllr Rowe – Reported that benches need attention and treating. She offered to do St Kew benches and Cllr Rickard will do Chapel Amble

Cllr R Godden – remarked that the lack of councillors meant that absenteeism meant that a quorum was sometimes difficult to get. He pointed out that all councillors had a responsibility to attend meetings wherever possible, and to send apologies for any absence.

925 Items for Pieces for Eight

Election of Officers

Flytipping

Benches and telephone boxes

926 Register of gifts and hospitality for Councillors and Staff

None to report

There being no further business, the meeting closed at 20.05

927. Planning Application (2)

Applications not received in time for the meeting, but subsequently advertised and findings submitted 26th May 2015.

PA15/03884 – Mr Peter Kent for Cornwall Wildlife Trust. Land West of Middle Amble - Desilting of creeks and ditches and regarding of pasture and existing trackways.

Viewed by Cllr Hawken and Rowe. It was proposed by Cllr Hawken and seconded by Cllr Rowe that the Parish Council **APPROVE** this application.

PA15/04313 – Mr Peter Lethbridge Lanow Farm, Lanow Lane – Listed Building consent to change of use of existing outhouse to provide self contained annexe

Viewed by Cllr Rickard and Mott. Cllr J Lethbridge declared an interest. It was proposed by Cllr Mott and seconded by Cllr Rickard that the Parish Council **APPROVE** this application.

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Present: Chairman: Councillor R Godden, **Councillors** T Mott, J Lethbridge, J Rowe, J Rickard, A Godden, S Liddiard

Present: County Councillor Knightley, PCSO Drennan,

Apologies: B Finnemore , R Hawken (sick) County Councillor A Penny

4 members of the public were also present.

1065. Public Discussion

A short presentation was given regarding the fund raising for a defibrillator in St Kew by FLEET and Kerry, who is running in the London Marathon in support. Each defibrillator costs £295 per year in running costs. The Parish Council agreed to publicise this and it will be put on the next Agenda.

A query was raised on planning application PA16/01650 and was informed that this was discussed at an interim meeting.

1066. Chairmans Announcements

The Chairman opened the meeting

1067. County Councillor and Police Reports

County Councillor Knightley reported:

- That Parish Councils should be giving their views on the proposed library changes by 13th April.
- The Neighbourhood Plan for Wadebridge was now in its final stages
- Local elections were having to take place although there will be a general election next year

PCSO Drennan reported:

- 3 crimes of theft were reported in March including heating oil, slate and garden equipment.
- Details of the traffic monitoring at St Kew Highway junction were circulated

1068. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 8th March 2016

Proposed by Cllr Lethbridge seconded by Cllr Godden it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

1069. Matters Arising

(1058) Replies were read from Highways and the Police. The responsibility is with Highways but they need to be advised of the perpetrators.

1070. Correspondence

An email was read from Cllr Scrafton asking for support to retain the Par running track. It was proposed by Cllr Rickard and seconded by Cllr Lethbridge that the Clerk send a message of support. All in favour

1071. Planning Notices

Planning Applications

None received

Planning Decisions

PA16/01064 – Mr M Pimble, Long Reach, Carclaze Lane, Chapel Amble – Proposed extension and remodelling, erection of a new garage with storage over and rebuilding of the existing garden store - **APPROVED**

PA16/00228 – Mr J Chancellor - St Kew Playing Field, St Kew Highway – Construction of a pavilion/shelter on the playing field - **APPROVED**

PA15/12061 – Ms C Hill, Possett Cottage Hendra Lane St Kew - Building orientation change and material change and new porch detail to an approved new dwelling – **APPROVED**

1072. Schedule of Monthly Accounts

Cllrs R Godden and T Mott declared an interest.

Proposed by Cllr Liddiard and seconded by Cllr Rickard that the March monthly accounts be approved en bloc. All in favour

1073. Acceptance of Annual Accounts

The Annual Balance sheet and Income and Expenditure was circulated. It was proposed by Cllr Rickard and seconded by Cllr Mott that they be accepted. All in favour.

Cllr Mott proposed a vote of thanks to Cllr R Godden as the Finance Officer for his hard work throughout the year. Seconded by Cllr Liddiard and all were in favour.

1074. To signing of the Audit form and Governance statement

Proposed by Cllr Mott and seconded by Cllr Lethbridge that the Audit Form and Governance Statement be signed by the Chairman and Clerk. All in favour.

1075. Acceptance of Grass Cutting Tenders

One tender was received and opened from Graham Tiplady in the sum of £1188 for St Kew and £495 for Chapel Amble. Proposed by Cllr Mott and seconded by Cllr Liddiard that this be accepted. All in favour.

1076. Publication of Footpath Tenders

Proposed by Cllr Godden and seconded by Cllr Lethbridge that these be advertised. All in favour

1077. Grant Request – St Kew Playing Field Association

Cllr Rowe declared an interest

A request for a grant to contribute towards a generator was received with a schedule of accounts. It was proposed by Cllr A Godden and seconded by Cllr Liddiard that £250 be awarded. All in favour

1078. Wadebridge Library

Cllr Rickard had attended the meeting in Wadebridge and gave his report.

After discussion it was proposed by Cllr A Godden that St Kew would not support the proposal to contribute towards the upkeep of the library at present, but if there were changes it may be reconsidered. Seconded by Cllr Rickard. Cllr Mott abstained. All others were in favour of the proposal.

1079. Date of Annual Parish Meeting

It was agreed that this be held on 3rd May 2016.

1080. Parish Award Nominations

These will be considered after the meeting has closed.

1081. Parish Councillor Reports and any other matters

Cllr Lethbridge reported a possibly dangerous tree at Lana Vale, Trequite. **ACTION:** Clerk to request Tree Officer from CC to inspect.

Cllr Mott reported that the notice board at St Kew Highway had problems with the doors closing properly.

Cllr R Godden said that the Parish magazine was having issues with printing and advised that Cllr Liddiard would be joining the editorial team

1082. Items for Pieces of 8

Footpath Cutting Tenders, Heating Oil, Defibrillator

1083. Register of gifts and hospitality for Councillors and Staff

None to report.

There being no further business, the meeting closed at 21.50

DRAFT

1084. Parish Award Nominations

5 nominations have been received for the Contribution Award for Mrs Molly Girvan for her service to the Church and the Parish

It was proposed by Cllr Mott and seconded by Cllr A Godden that this be accepted.
All in favour

DRAFT

PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

April 2016

Payments to be agreed

Date	Payment	Cheque No.	Amount
30/04/16	Viking Direct stat	1162	90.71
30/04/16	Mrs C Powell salary	1163	160.80
	Cheque cancelled	1164	0.00
30/04/16	Mrs C Powell annual allowance	1165	50.00
30/04/16	PAYE	1166	40.20
30/04/16	St Kew Parish Hall Hire	1167	130.00
30/04/16	South West Audit	1168	90.00
		Total	561.71