

# ST KEW PARISH COUNCIL



**Chairman:** Cllr John Lethbridge

**Clerk:** Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 07988 451241 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk

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A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 10th October 2017 commencing at 7.30 p.m. Members of the public are welcome to attend.

**The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes**

## A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
  - a) Local Government Boundary Commission Review
  - b) Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**
  - PA17/08996 – Mr & Mrs Derbyshire - Maidenland Cricks, St Kew**

Listed Building Consent for proposed replacement garage with workshop and first floor hobbies room
  - PA17/08912 – Mr & Mrs Derbyshire, Maidenland Cricks, St Kew**

Proposed replacement garage with workshop and first floor hobbies room
  - PA17/08139 – Mr C Miller - Hazel Cottage Chapel Amble Road**

Demolish an old greenhouse and large dilapidated shed and replace with single storey unit
  - Planning Decisions**
    - PA17/07397 - Ms Jan Clark Notemachine UK ltd St Kew Service Station, St Kew Highway**

Retention of ATM installed to the right hand side of the new shop entrance, in a new purpose built steel secure room with steel floor plate. ATM fascia with black bezel surround and white illuminated lettering Free Cash Withdrawals out of black background, Blue LED halo illumination to the ATM surround (286.478cd/m) - **APPROVED**
    - PA17/07398 - Ms Jan Clark Notemachine UK ltd St Kew Service Station, St Kew Highway**

Advertisement consent for integral illumination and screen to the ATM fascia and internally illuminated Free Cash Withdrawals sign above the ATM fascia, blue LED halo illumination to the ATM surround - **APPROVED**
    - PA17/05084 - Mr A Campbell, Land NE Of Tipton Farmhouse , Tregoide Lane**

Installation of a shepherds hut for use by friends and family (visiting), and overnight accommodation for paying guests. - **REFUSED**
    - PA17/01878 Mr James Wilson, Higher Trevinnick St Kew**

Construction of two new sustainable holiday let lodges.- **APPROVED**

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- 8 Schedule of monthly accounts August 2017
  - 9 General Data Protection Regulation
  - 10 Report on Community Network Meeting attended by Cllr Rickard
  - 11 Yew Trees in the Churchyard
  - 12 Parish Councillor reports and any other matters
  - 13 Items for Pieces of Eight
  - 14 Register of gifts and hospitality for Councillors and staff.

# ST KEW PARISH COUNCIL



Chairman: Cllr John Lethbridge  
Clerk: Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN  
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## **Minutes of St Kew Parish Council Meeting held on Tuesday 12<sup>th</sup> September 2017 at 7.30 pm in St Kew Parish Hall**

**Present: Vice Chairman:**A Godden: **Councillors:** R Godden, T Mott, J Rowe, B Finnemore

County Councillor S Knightley

**Apologies:** Cllr J Lethbridge, J Rickard, County Councillor Mould

7 members of the public were present.

### **4000. Public Discussion.**

Mr Pearn said that the slow signs have not been repainted from Church Terrace to the ford, and cars were parking on both sides of the road on the one way system at Pendoggett making the road difficult to pass through. Mr S Hawkey reported that the grass cutting in Chapel Amble was left in an untidy state and the bridge should be included in the cutting contract. Mr J Godden complained of advertising signs without permission (see 4011)

### **4001. Chairmans Announcements**

The Vice Chairman opened the meeting and gave the apologies that had been sent

### **4002. County Councillor and Police Reports**

Cllr Knightley said there we very little to report to the Council at the moment and he was always on hand to lend support,

### **4003. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 8<sup>th</sup> August 2017**

Proposed by Cllr R Godden seconded by Cllr T Mott it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

### **4004. Matters Arising**

None

### **4005. Correspondence**

A Letter received from CAD Architcts requesting to attend he next meeting to speak on Affordable Housing. **ACTION:** Clerk to find out more details

### **4006. Planning Applications**

#### **PA17/06277- Mr Shaun Hawkey, The Olde House Chapel Amble,**

Installation of 6 x energy storage units

This was viewed by Councillors Mott and R Godden. The meeting was adjourned to allow the applicant and his agent to make a presentation and advise that viewing would be open to the public by arrangement.

It was proposed by Councillor Mott and seconded b Cllr R Godden that the Parish Council **SUPPORT** the application. All in favour

**PA17/07397 - Ms Jan Clark Notemachine UK Ltd St Kew Service Station, St Kew Highway**

Retention of ATM installed to the right hand side of the new shop entrance, in a new purpose built steel secure room with steel floor plate. ATM fascia with black bezel surround and white illuminated lettering Free Cash Withdrawals out of black background, Blue LED halo illumination to the ATM surround (286.478cd/m)

It was proposed by Councillor Mott and seconded by Cllr R Godden that the Parish Council **SUPPORT** the application, except for the blue halo LED illumination which is out of keeping with the area and too bright at night. Please note this is a county service station, not situated in a town. All in favour

**PA17/07398 - Ms Jan Clark Notemachine UK Ltd St Kew Service Station, St Kew Highway**

Advertisement consent for integral illumination and screen to the ATM fascia and internally illuminated Free Cash Withdrawals sign above the ATM fascia, blue LED halo illumination to the ATM surround

It was proposed by Councillor R Godden and seconded by Cllr Rowe that the Parish Council recommend **REFUSAL** this application because of the blue LED halo illumination which is not in keeping with the area and too bright at night, and not suitable for a country service station. Alternative illumination should be considered. All in favour

**PA17/07025 - Mrs C Hill The Bothy Posset Cottage Hendra Lane St Kew**

Change of use of studio to holiday let/annex to existing residential property

It was proposed by Councillor R Godden and seconded by Cllr Mott that the Parish Council recommends **REFUSAL** on the grounds that this studio is only suitable for garden use and completely unsuitable for holiday letting or an annexe. It is situated on single track road with no noise pollution and the proposal would lead to traffic congestion..

Any development of the present building would be overdevelopment and cause disruption, noise and traffic problems for neighbours.  
All in favour with one abstention

**Planning Decisions**

**PA17/07085 Mrs D Vernon – Barton Villa Trelill Road, Trelill**

Conversion of garage into Bedroom accommodation – **APPROVED**

**PA17/04918 – Mr A McWilliams, Pennyhayle St Kew Highway**

Extension to provide additional living space with bedroom accommodation within a new roof structure incorporating balconies. Construction of a single storey garden room with a sedum flat roof - **APPROVED**

**PA17/05904 – Mr & Mrs Goatman, 4 St Kew Road**

Single and double storey extensions to front, side and rear of property – **APPROVED**

**PA17/05257 – Mr & Mrs Monk, The Annexe, Lane End farm, Pendoggett**

Application for removal or variation of Condition 3 in respect of application E1/97/0051 to allow annexe to be used as residential dwelling – **APPROVED**

**PA/17 /06031 – Mr & Mrs Cleave, The Lower Yard Lower Trewiggett St Teath**

Demolition of the existing agricultural building and change of use from agricultural yard to domestic curtilage. **APPROVED**

**4007. Schedule of Monthly Accounts August 2017**

It was proposed by Cllr A Godden and seconded by Cllr Rowe that the monthly accounts for May be accepted en bloc. All in favour

**4008. Cornwall Association of Local Councils - Membership**

**(3097)** Proposed by Councillor Mott and seconded by Councillor R Godden that the Parish Council resume membership of CALC in order to keep up with changing legislation.

**4009. Auditors comments re Responsible Financial Officer**

A letter was received from Grant Thornton (Auditors) advising that the Responsible Financial Officer could not be a Councillor. After extensive investigation Cllr R Godden ascertained that as long as the post does not pay a remuneration, the findings of Grant Thornton are incorrect. It was proposed by Councillor R Godden and seconded by Councillor Finnemore that a letter of correction be sent to Grant Thornton. All in favour

**4010. Remembrance Day Wreath**

Proposed by Cllr R Godden and seconded by Cllr Finnemore that the donation this year be raised to £50. All in favour

**4011. Parish Councillor Reports and any other matters**

Cllr R Godden said that parking on common land was becoming an issue and that the “No overnight Parking” in the Chapel Amble Car Park had disappeared. **ACTION** : Clerk to put on next Agenda and to write to Mr Hill who parks at Chapel Amble.

He also said that 2 very large signs had been erected without planning permission. One at Pennyhayle St Kew Highway advertising 3 businesses with camcorder and one for the school. The Clerk advised that the Pennyhayle sign had already been reported to Enforcement and Cllr Finnemore will speak to the school before action is taken

**4012. Items for Pieces of 8**

Parking on Common Land

**4013. Register of Gifts and Hospitality for Councillor and Staff**

None

There being no further business, the meeting closed at 20.40

St Kew Parish Council  
East SDA - Padstow & Wadebridge CNA  
6 Greenhill Villas  
Wadebridge  
Cornwall  
PL27 6HN

26 September 2017

Dear Mrs Powell,

### **ELECTORAL REVIEW OF CORNWALL: DIVISION ARRANGEMENTS**

The Local Government Boundary Commission for England has formally commenced an electoral review of Cornwall Council. The purpose of this letter is to inform you of the review and seek your views on future division boundaries for the council.

The Commission is carrying out a review to deliver electoral equality for voters across Cornwall Council because of a request from the Council.

#### **What is an electoral review?**

The electoral review will recommend new electoral arrangements for Cornwall Council. It will propose:

- The total number of councillors elected to the council in the future
- The number of divisions
- The number of councillors representing each division
- Division boundaries
- Names of divisions

For parishes, the review can recommend changes to the electoral arrangements of parish and town councils i.e. the number, names and boundaries of parish wards and the number of parish councillors for each parish ward. However, this is only in circumstances where the parished area is to be divided between divisions. Even in these circumstances, the Commission will not normally recommend any change to the number of councillors to be elected to a parish or town council. The Commission has no power to consider changes to the external boundaries of a parish or the creation of new parishes.

#### **When?**

26 September 2017 is the start of a 21 week public consultation during which the Commission is inviting proposals for new division arrangements. The consultation will close on 19 February 2018. After considering all representations made during this consultation, the Commission intends to publish draft recommendations in May 2018. There will then be a further period of consultation on the draft recommendations. Final recommendations are expected to be published in October 2018. The new electoral arrangements will come into

Email your views to: [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk).

Follow us on Twitter at: [@lgbce](https://twitter.com/lgbce).

Write to:       Review Officer (Cornwall)  
                  Local Government Boundary Commission for England  
                  14<sup>th</sup> Floor Millbank Tower  
                  Millbank  
                  London  
                  SW1P 4QP

This phase of consultation closes on 19 February 2018. We will write to you again when we open our consultation on draft recommendations.

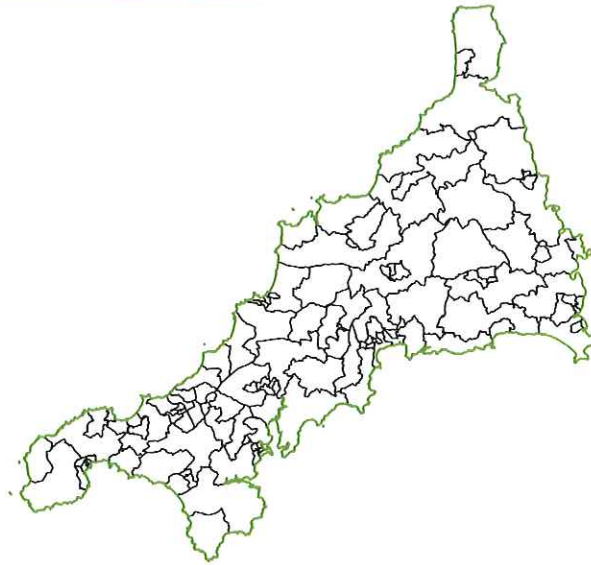
Please note that the interests of transparency, copies of the all representations we receive during this review will be placed on our website. We remove any personal identifying information such as signatures and private residential addresses prior to placing any submissions in the public domain.

Yours sincerely



**Emily Starkie**  
**Review Officer**  
[Reviews@lgbce.org.uk](mailto:Reviews@lgbce.org.uk)  
0330 500 1525

# Cornwall Council Electoral Review



## Tell us what you think

The independent Local Government Boundary Commission for England is asking for your views on its electoral review of Cornwall Council. The review will draw new council division boundaries across Cornwall.

- Do you have suggestions about where your division boundaries should be?
- Where do people in your area go to access local facilities, such as shops and leisure activities?
- Which areas do you identify as your local community?

**The consultation  
closes on 19  
February 2018**

## Your opinion matters

For more information and interactive maps, visit:  
[consultation.lgbce.org.uk](http://consultation.lgbce.org.uk) and [www.lgbce.org.uk](http://www.lgbce.org.uk).

**Write to:** Review Officer (Cornwall), LGBCE, 14th floor,  
Millbank Tower, London, SW1P 4QP

**Email:** [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk).

**Twitter:** @LGBCE





# PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

## September 2017

### Payments to be agreed

| <b>Date</b> | <b>Payment</b>                        | <b>Cheque No.</b> | <b>Amount</b>    |
|-------------|---------------------------------------|-------------------|------------------|
| 30/09/17    | Royal British Legion. Poppy wreath    | 1236              | 50.00            |
| 30/09/17    | Mrs C Powell salary                   | 1237              | 160.80           |
| 30/09/17    | Revenue & Customs                     | 1238              | 40.20            |
| 30/09/17    | Graham Tiplady footpath cut           | 1239              | 1080.00          |
| 30/09/17    | Viking Direct Ink, stationary, stamps | 1240              | 117.18           |
|             |                                       | <b>Total</b>      | <b>£ 1448.18</b> |