

# ST KEW PARISH COUNCIL



**Chairman:** Cllr John Lethbridge

**Clerk:** Cindy Powell, 6 Greenhill Villas, Wadebridge PL27 6HN

Tel: 07988 451241 Email: clerk@stkewparish.org.uk

www.stkewparish.org.uk

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A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 12<sup>th</sup> September 2017 commencing at 7.30 p.m. Members of the public are welcome to attend.

**The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes**

## A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
  - a) Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**
  - PA17/06277- Mr Shaun Hawkey, The Olde House Chapel Amble,**  
Installation of 6 x energy storage units
  - PA17/07397 - Ms Jan Clark Notemachine UK ltd St Kew Service Station, St Kew Highway**  
Retention of ATM installed to the right hand side of the new shop entrance, in a new purpose built steel secure room with steel floor plate. ATM fascia with black bezel surround and white illuminated lettering Free Cash Withdrawals out of black background, Blue LED halo illumination to the ATM surround (286.478cd/m)
  - PA17/07398 - Ms Jan Clark Notemachine UK ltd St Kew Service Station, St Kew Highway**  
Advertisement consent for integral illumination and screen to the ATM fascia and internally illuminated Free Cash Withdrawals sign above the ATM fascia, blue LED halo illumination to the ATM surround
  - PA17/07025 - Mrs C Hill The Bothy Posset Cottage Hendra Lane St Kew**  
Change of use of studio to holiday let/annex to existing residential property
8. Schedule of monthly accounts August 2017
9. Cornwall Association of Local Councils - membership
10. Auditors comments re Responsible Financial Officer
11. Remembrance Day Wreath
12. Parish Councillor reports and any other matters
13. Items for Pieces of Eight
14. Register of gifts and hospitality for Councillors and staff.

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## **Planning Decisions**

### **PA17/07085 Mrs D Vernon – Barton Villa Trelill Road, Trelill**

Conversion of garage into Bedroom accommodation – **APPROVED**

### **PA17/04918 – Mr A McWilliams, Pennyhayle St Kew Highway**

Extension to provide additional living space with bedroom accommodation within a new roof structure incorporating balconies. Construction of a single storey garden room with a sedum flat roof - **APPROVED**

### **PA17/05904 – Mr & Mrs Goatman, 4 St Kew Road**

Single and double storey extensions to front, side and rear of property – **APPROVED**

### **PA17/05257 – Mr & Mrs Monk, The Annexe, Lane End farm, Pendoggett**

Application for removal or variation of Condition 3 in respect of application E1/97/0051 to allow annexe to be used as residential dwelling – **APPROVED**

### **PA/17 /06031 – Mr & Mrs Cleave, The Lower Yard Lower Trewiggett St Teath**

Demolition of the existing agricultural building and change of use from agricultural yard to domestic curtilage. - **APPROVED**

September 2017

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## **Minutes of St Kew Parish Council Meeting held on Tuesday 8th August 2017 at 7.30 pm in St Kew Parish Hall**

**Present: Chairman:** Councillor J Lethbridge, **Councillors:** A Godden R Godden T Mott, J Rowe, J Rickard

**Apologies:** B Finnemore,

22 members of the public were present.

### **3086. Public Discussion.**

The meeting opened with a presentation of this years' Parish Award to Tessa Coombs who has been Receptionist/Dispenser/Phlebotomist for the past 17 years at St Kew Highway Surgery. She was presented with a Certificate by the Chairman on behalf of the Parish, thanking her for her contribution.

There were several complaints regarding the shop at St Kew Highway services. The new owners are not operating as a shop as it was previously and are catering for passing trade, with a lack of basic essentials. The accumulation of products outside makes disabled access almost impossible, and the forecourt is dirty, with litter and weeds growing. The Clerk will write to the shop manager, with a copy to Eurogarages and Highways. It was pointed out that the shop still has a Post office sign outside. Clerk to write to the Post Office to ascertain if this is going to be removed.

### **3087. Chairmans Announcements**

The Chairman announced that he had received resignation letters from Rob Hawken and Stephen Liddiard with regret. The Clerk has written letters of thanks to them both for their service. Cornwall Council has been informed and Casual Vacancy notices will be posted on the Boards.

### **3088. County Councillor and Police Reports**

None present

### **3089. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 11<sup>th</sup> July 2017**

Proposed by Cllr R Godden seconded by Cllr A Godden it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

### **3090. Matters Arising**

(3081) Cllr R Godden has obtained a quote from Graham Tiplady that he will cut the Triangle in the Churchyard twice yearly for the sum of £200. Proposed by Cllr Mott, seconded by Cllr A Godden that this be accepted. All in favour,

### **3091. Correspondence**

The following items were distributed previously

- a) Post Office – St Kew Highway

- b) A letter from the Network Operations Manager was read stating that a person with premises has applied for the position and this was going through their recruitment process.
- c) Local Government Boundary Review  
A report from CALC giving details of the review so far. The decisions on the review will be published shortly

Further items received that the Chairman considers appropriate

- d) Neighbourhood Planning e-bulletin

### **3092. Planning Applications**

#### **PA17/01878 Mr James Wilson, Higher Trevinnick St Kew**

Construction of two new sustainable holiday let lodges.

Viewed by Cllrs Mott and A Godden. Proposed by Cllr A Godden seconded by Cllr Mott that St Kew Parish Council recommend **APPROVAL**. All in favour.

#### **PA17/07085 Mrs D Vernon – Barton Villa Trelill Road, Trelill**

Conversion of garage into Bedroom accommodation

Viewed by Cllrs R Godden and Rowe. Proposed by Cllr R Godden seconded by Cllr Rowe that St Kew Parish Council recommend **APPROVAL**. All in favour.

#### **PA17/04918 – Mr A McWilliams, Pennyhayle St Kew Highway**

Extension to provide additional living space with bedroom accommodation within a new roof structure incorporating balconies. Construction of a single storey garden room with a sedum flat roof.

Proposed by Cllr R Godden seconded by Cllr Rowe that St Kew Parish Council recommend **REFUSAL** as the details on the application form are still incorrect. The garden room and enlarged access are still on the form, and the publicised notice from Cornwall Council dated 1<sup>st</sup> August states “construction of a single storey garden room”. This would give misleading information for any future applications.

The proposed development is still past the building line in relation to the other properties as already mentioned in previous comments.

Cllr Rickard abstained, all others in favour.

#### **Land at St Kew Highway**

An email was received asking the Parish Council to consider a possible future application for dwelling or dwellings in St Kew Highway bordering the disused railway bridge.

No decision could be made until the application and plans are received, but it should be pointed out that the land is prone to flooding with surface water, and the proximity to the railway line could be under question. The question was asked as to the needs of the Parish, and land to purchase for Community schemes is a requirement.

### **Planning Decisions**

#### **PA17/05226 Mr Hill - Possett Cottage, Hendra Lane, St Kew**

Erection of independent double garage - **WITHDRAWN**

### **3093. Schedule of Monthly Accounts July 2017**

It was proposed by Cllr A Godden and seconded by Cllr Rowe that the monthly accounts for May be accepted en bloc. All in favour

### **3094. Servicing of Defibrillators**

It was agreed to take no action at present as all defibrillators were being serviced at present

**3095. Report on Planning Meeting**

Cllr Rickard had attended the Planning Meeting on the Councils behalf and gave a comprehensive report on the matters discussed. A large proportion of the Agenda was taken up with Enforcement. The Policy now is to follow the national framework which cuts down on unnecessary appeals thus reducing costs. There were many changes to the planning procedures.

**3096. Neighbourhood Plan**

After discussion it was proposed by Cllr Mott and seconded by Cllr R Godden that the Council support the principle of a Neighbourhood Plan and the subject will remain under discussion

**3097. Parish Councillor Reports and any other matters**

**Cllr Rowe** has received complaints re the overgrown hedging at Green Trees on the Trewethern Road side. **ACTION:** Clerk to write to property owner

**Cllr R Godden** said that an increasing amount of governmental and Council directives were being received from CALC and that perhaps St Kew should consider re-joining.

**ACTION:** To be put on next Agenda

**3098. Items for Pieces of 8**

Presentation

Conditions at Eurogarages

Resignation of Councillors

**3099. Register of gifts and hospitality for Councillors and Staff**

None

There being no further business, the meeting closed at 20.40

**PAYMENT SCHEDULE FOR  
St KEW PARISH COUNCIL  
August 2017**

**Payments to be agreed**

<b>Date</b>	<b>Payment</b>	<b>Cheque No.</b>	<b>Amount</b>
31/08/17	Mrs C Powell salary	1230	160.80
31/08/17	Revenue & Customs	1231	40.20
31/08/17	Graham Tiplady grass cutting	1232	1413.00
31/08/17	B&M teak oil for seats	1233	6.99
31/08/17	J Lethbridge chairman's allowance	1234	150.00
31/08/17	Mrs C Powell clerks allowance	1235	50.00
		<b>Total</b>	<b>£ 1820.99</b>