

ST KEW PARISH COUNCIL

Chairman: Cllr John Lethbridge

Clerk: Cindy Powell, Rockhurst, Trethurgy, St Austell PL26 8YF

Email: stkewpc@gmail.com: Tel 07988 451241

www.stkewparish.org.uk



A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 10th April 2018 commencing at 7.30 p.m. Members of the public are welcome to attend.

The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes

A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. County Councillor and Police Reports
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising.
6. Correspondence
 - a) CALC Newsletter
 - Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**
 - PA17/12200 Mr J Brown, Land South West of St Kew Golf Club**
Erection of six holiday cottages
 - PA18/00949 Mr J Brown Benbole Farm St Kew Highway**
Change of use from agricultural land to site 2 mobile temporary glamping accommodation units from May to September with composting toilet and solar shower.
 - PA18/02050 Mr & Mrs Boyne, Tomphanny Farm Tregellist Road**
Double extension to the side of property
 - PA18/02964 Mr K Godfrey St Kew Service Station St Kew Highway**
Proposed extension to provide storeroom
 - PA18/02533 Mrs Priscilla Hannam, Pendoggett House Pendoggett Road**
Outline application for the erection of a dwelling
Demolition and replacement of existing conservatory
 - PA18/00597 Fore Investments [UK] Land West Of Cornish Arms Pendoggett Road**
Outline application for erection of a dwelling
 - PA18/01221 Mrs E Tom Cornish Tipi Weddings with Cornish Tipi Holidays**
Land West Of No Mans Land Trewiggett Lane Pendoggett
Change of use to seasonal camping Field with seasonal/temporary Wedding Marquee and seasonal/temporary cafe tent and permanent staff shed (retrospective)
- Planning Decisions**
 - PA18/00839 – Mrs Craig-Wood, Treharrook Lodge, Port Isaac**
New access on to a Class 2 highway with parking area – **APPROVED**
8. Schedule of monthly accounts March
9. Approval and signing of Annual Accounts
10. Parish Awards decision (to be held in closed session at end of meeting)
11. Parish Councillor reports and any other matters
12. Items for Pieces of Eight
13. Register of gifts and hospitality for Councillors and **staff**

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Minutes of St Kew Parish Council Meeting held on Tuesday 13th March 2017 at 7.30 pm in St Kew Parish Hall

Present: Chairman: Cllr A Godden **Councillors:** R Godden, T Mott, J Rowe, B Finnemore, J Rickard

County Councillor Stephen Knightley

Apologies: J Lethbridge

3 members of the public were present.

4085. Public Discussion.

Concern was expressed at the vandalism of the new No Parking signs on the common land in Chapel Amble. These had been painted and erected without charge by a parishioner and these actions are unnecessary and regrettable. The matter has been logged with the police.

4086. Chairmans Announcements

None

4087. County Councillor and Police Reports

County Councillor Knightley said that he would keep St Kew informed of developments at County Hall by email as and when they unfold. He also said that he now has new funding for the coming year and St Kew should put in a request for any project they need help with. The contentious nature of the Enforcement department over ruling the Planning Department was raised and he said that he would discuss the matter with the relevant parties.

4088. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 13th February 2018

Proposed by Cllr R Godden seconded by Cllr Rowe it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

4089. Matters Arising

(4077) Cllr Rowe said that she had raised the matter of the footpath with the Countryside department to be told that the landowner had been advised to cover the barbed wire on the stile, but to date this has not happened. The matter is again under discussion

4090. Correspondence

A letter was distributed advising of a workshop held by South West Water As this is taking place in Devon the invitation was declined.

4091. Planning Application

PA18/00839 – Mrs Craig-Wood, Treharrook Lodge, Port Isaac

New access on to a Class 2 highway with parking area

Viewed by Cllrs Mott and Rowe. It was proposed by Cllr Mott and seconded by Cllr Rowe that the Parish Council supports this application. All in favour,

Planning Decisions

PA18/0039 - Wenrin Chapel Amble Road Chapel Amble

Notification of proposed works to trees in a conservation area. Crown reduction of two Horse Chestnuts, reduction and thinning of three Field Maples and reduction and thinning of two Willows. –**APPROVED**

PA17/11938 – Penbre, St Teath, Rd Trelill

Stable and storage shed – APPROVED

PA17/11669 Lana Vale, Mill Lane, St Kew

Two storey extension with pitched roof and glazed link. Demolition of a derelict garage and single storey lean-to. – **APPROVED**

4092. Schedule of Monthly Accounts February 2018

It was proposed by Cllr T Mott and seconded by Cllr Rickard that the monthly accounts for November be accepted en bloc. All in favour

4093. Date of Annual Parish Meeting

After discussion it was agreed to hold the Annual Parish Meeting and the AGM on the same evening. This is to be Tuesday 8th May at 7.pm

4094. Grass Cutting and Footpath Cuttings advertisement to Tender 2018-19

These will be placed in the next edition available

4095. Litter in Parish

An email was received from Juliet Cleave regarding the amount of litter in the lanes and her attempts to raise awareness. It was agreed that this was an escalating problem that St Kew Council could not get involved in as such, but would support any schemes to address the issue. **ACTION:** Clerk to contact Ms Cleave to see if she wished to organise working parties.

4096. Parish Awards

The nominations will stay active until 31st March and will be discussed at the next meeting

4097. Parish Councillor Reports and any other matters

Cllr Mott raised the issue of current building works being carried out despite not having planning approval. Investigations are ongoing.

Cllr Rowe reported that the dustbin in the bus shelter had been vandalised. She also expressed concern that Highways had not yet effected repairs on the sinking road by the bridge.

Cllr Godden remarked that parts of St Kew Churchtown were in poor repair and the area needed some attention.

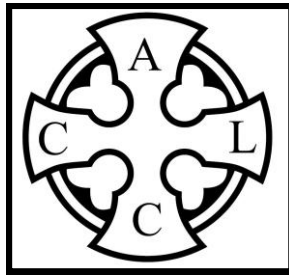
4098. Items for Pieces of 8

Parish Meeting

4099. Register of Gifts and Hospitality for Councillor and Staff

None

There being no further business, the meeting closed at 20.18



CALC NEWS ROUND-UP - 29 MARCH 2018

Welcome to this brief news update just in time for Easter.

As you are all aware, at end of January Bethany moved on to pastures new. Many of you sent individual messages of thanks for the help and support she provided during her time at CALC and these plus everyone's best wishes have been passed on to her.

We are delighted to welcome our new Administrative Assistant, Catherine (Kitty) Everest, who has been settling in and learning the ropes over the last few weeks. Kitty brings with her a wealth of experience and is looking forward to working with you all in the near future.

Unfortunately, we have not issued a Newsletter for a while, however, we will resume issuing bulletins on a more regular basis over the coming weeks.

For information, the CALC Office will be closed for the Easter break from 5.00pm on Thursday 29th March until 9.00am on Tuesday 3rd April.

In the meantime, we wish all our members a very Happy Easter!

CALC Membership 2018/19

Affiliation to CALC provides many benefits, including access to legal advice and support, updates on current legislation, discounted rates at training events and also an opportunity to meet with members of other councils to discuss issues of mutual interest.

The 'Members area' on our website provides access to a wide range of materials, such as model documents, legal topic notes, legal briefings as well as previous newsletters and much more. We can also advertise any vacancies that your council may have.

Invoices for 2018/19 fees have now been sent out, together with membership forms for updating your Council's details. We do appreciate that the Chair of your Council may change after the annual meeting, so you are able to delay returning the membership form until full details are known. Fees can be paid either through an online payment or alternatively by sending a cheque. We would like to take this opportunity to thank you for your continued support.

We very much hope that you choose to affiliate again for 2018/19 and continue to take advantage of the many benefits membership provides.

CALC Website

We have been taking the opportunity to review the content of our website and in particular, focussing on the accuracy of member details. Please take a look and let us know if you find anything we have overlooked

GDPR

Don't forget that the NALC GDPR Toolkit is available for download from the Documents section of our website.

We have already run a well-received training day with Simon Mansell and his team from Cornwall Council and a further two events scheduled for 3rd and 16th May. Demand for these sessions has been very high and a number of people are on our reserve list. We are in the process of finalising attendance lists and it is possible that a few places will remain available at one or both of the events. We will be sending out further details after the Easter break.

New Documents on our Website

Legal Topic Notes

NALC has recently issued updates to the following Legal Topic Notes (LTNs):

LTN 82 – Compulsory Purchase Orders

LTN 81 – Procurement

Consultations

NALC has reviewed, summarised and issued a set of questions requesting feedback on two new consultation documents issued by the Government:

PC06-18 - National Planning Policy Framework

PC05-18 - Review of Local Government Ethical Standards

NALC Consultation Responses

Following the receipt of responses, NALC has produced two new consultation responses:

PR04 -18 - Major Road Networks

PR5 -18 - Waste Crime

All of the above can be found in the [Documents](#) section of our website

Do you know who your External Auditor is?

All local councils in England have a new External Auditor.

Smaller Authorities Audit Appointments Ltd (SAAA Ltd), the body that appoints external auditors for our sector, has completed a procurement exercise that means councils will have a new auditor for the 2017/18 financial year. An audit pack containing an instruction letter and the new Annual Governance and Accountability Return (AGAR) is being distributed to every local council in England by appointed external auditors towards the end of March 2018. If these are not received by the second week of April, then authorities should contact their appointed auditor.

If you are unsure of who your new auditor is, please visit [here](#). This gives a list, county by county, of the auditor for that county and how to contact them. If you have any queries or concerns, you will need to contact SAAA using the contact details on the SAAA website.

New version of the Practitioners' Guide

The Joint Panel on Accountability and Governance ('JPAG', the body responsible for determining 'proper practices' for accounting and governance in England) has published the 2018 edition of Governance and Accountability for Smaller Authorities in England (the Practitioners' Guide).

Councils can prepare their Annual Governance and Accountability Return (AGAR) for 2017/18 in accordance with either the 2017 or the 2018 edition. The main change of substance is clarification on how councils should account for Community Infrastructure Levy. The new Guide can be downloaded [here](#).

A copy is also available in the Documents section of the CALC website.

Locality announces new neighbourhood planning support

Locality has announced that it will be extending its support for local groups to develop neighbourhood plans for another four years following the Ministry of Housing, Communities and Local Government's (MHCLG) announcement of a new £23m programme.

The new neighbourhood planning programme will help thousands of local groups to create a neighbourhood plan or Neighbourhood Development Order. The 2018-22 programme will be different though, with changes to grant and support eligibility criteria.

The changes have also enabled a new and enhanced neighbourhood planning website (neighbourhoodplanning.org), a new [Twitter account](#) and quarterly newsletter, independent of the My Community programme.

For further information, please [click here](#).

Job Vacancies

We currently have the following vacancy on our website:

- Carn Brea Parish Council – Administrative & Financial Assistant

For full details on how to apply please visit the vacancies page.

CALC Office opening hours

The office is open as follows:

Mondays 9:30am to 5:00pm
Tuesdays 9:00am to 5:00pm
Wednesdays 9:00am to 5:00pm
Thursdays 9:00am to 5:00pm
Fridays 9:30am to 3:00pm

Please note: If your PC or internet browser does not allow you to access the information via the links on this newsletter, please copy and paste the link into your internet browser address bar to open the website. All links are tested at the time the Newsletter is sent, however, providers may delete or alter pages at any time.

PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

March 2018

Payments to be agreed

Date	Payment	Cheque No.	Amount
31/03/18	Mrs C Powell salary	1260	£160.80
31/03/18	Revenue & Customs paye	1261	£40.20
31/03/18	Viking direct paper /stamps	1262	£78.68
		Total £	279.68

