

# ST KEW PARISH COUNCIL



**Chairman:** Cllr Anthony Godden

**Clerk:** Stephanie Tiplady, The Barn, Kitt Hill, Chapel Amble PL26 6EP

Email: [stkewpc@gmail.com](mailto:stkewpc@gmail.com): Tel: 01208 880060

[www.stkewparish.org.uk](http://www.stkewparish.org.uk)

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A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 8th October 2019 commencing at 7.00 p.m. Members of the public are welcome to attend.

**The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes**

## A G E N D A

1. **PUBLIC DISCUSSION**

2. Chairman's announcements and apologies for absence.
3. Cornwall Councillor Report
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising
6. Correspondence
  - a) High Street Fund (email/funding application refers)
  - b) St Kew Highway bus shelter (email refers)
  - c) Letter re Neighbourhood Watch/Alert (email refers)

Any other important items of correspondence which the Chairman considers appropriate.

7. **Planning Applications**

**PA19/06113 - Mr P Chapman, Chapmans field, Pendoggett Road, St Kew, Bodmin  
(Case Officer: Mark Evans)**

Outline application for residential development for up to 8 houses with all matters reserved.

**PA19/08173 - Mr & Mrs Coster, Pendoggett Farmhouse, Pendoggett Road, St Kew, Bodmin  
(Case Officer: Samuel Fuller)**

Storage Shed.

**Planning Appeal**

**PA19/02651 - Mr A Jackson, Larks Mead, Regulator Road, St Kew, Bodmin  
(Case Officer: Megan Arnold)**

Notification for prior approval for a change of use of a light industrial building (Class B1(c) and associated operational development to form one dwelling house.

8. **Planning Decisions**

None

9. Schedule of Monthly Accounts Sept 2019
10. Half year accounts
11. Budget
12. Christmas Tree
13. Works at A R Bromfield & Sons, Trewethen Garage, Trelill
14. St Kew Churchyard
15. Parish Councillor reports and any other matters
16. Items for Pieces of Eight
17. Register of gifts and hospitality for Councillors and staff.

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## Minutes of the Meeting of St Kew Parish Council Meeting held on Tuesday 10<sup>th</sup> September 2019 at 7.00 pm in St Kew Parish Hall

**Present** Chairman : Cllr A Godden, Cllr J Rowe, R Godden, P Bishop,  
Cornwall Councillor S Knightley

**Apologies:**, T Mott, J Lethbridge, B Finnemore

6 members of the public were present.

### 6159. Public Discussion

Peter Lethbridge attended the meeting to introduce his dog and confirm that he was aware of a complaint from a member of the public using the footpath that goes through his garden. He also provided a character reference for both himself and his dog. The matter has now been concluded.

6160. **Chairman's Announcements and apologies for absence** – Apologies listed above

### 6161. Cornwall Councillor and Police Reports

Cormac have confirmed the road closure for the works to the bridge by Skisdon. Positioning of restricted access for large vehicles/HGV's is required to avoid issues on the narrow road past St Kew Inn. Cornwall Council has accepted the waste collection proposals for the new service starting in 2021. The Wadebridge area community network meeting is on 12 September, and P Bishop agreed to attend for the Parish Council.

### 6162. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 13<sup>th</sup> August 2019

Proposed by Cllr R Godden seconded by Cllr P Bishop it was **AGREED** that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

### 6163. Matters Arising

(6152) The phone box at Trelill still has not been removed.

**Action: Clerk to follow this up and request a date for removal.**

(6127) The SLOW road markings have still not been painted on the tarmac by St Kew Cottages.

**ACTION: Cllr Bishop to contact Oliver Jones to chase.**

(6141) The Draft Environment Policy is nearing completion and the final document will be ready for approval at the October meeting.

(6156) The Community Link Officer is happy to attend an information evening to talk about Neighbourhood Plans.

**ACTION:** Clerk to arrange a special meeting at St Kew Community Hall for November – to be advertised in Pieces of Eight.

**6164. Correspondence**

**Footpath 15&22** – Email circulated and waiting to hear from Cornwall Council

**ACTION:** Clerk to chase Cornwall Council for proposed action relating to the bridge.

**Wadebridge & Community Network Meetings:** Cllr P Bishop agreed to attend the meeting on 12 September, and attendance for future dates to be confirmed.

**6165 Planning Applications**

**PA19/04475 - Mr John Brown, Land north of Woodside, St Kew, Bodmin, PL30 3EG**

Change of use of agricultural land to an off-road cycling facility.

Viewed by Cllrs P Bishop and J Rowe. Proposed by Cllr P Bishop and seconded by Cllr J Rowe that the Council **APPROVE** the application. All in favour

**PA19/07306 - Mr Mark Finnemore, Polingarow Farm, St Kew Road, Bodmin**  
Refurbishment of existing attached building to provide self-contained residence.

Viewed by Cllrs J Rowe and R Godden. Proposed by Cllr R Godden and seconded by Cllr J Rowe that the Council **APPROVE** the application. All in favour

**PA19/07337 – Claire and Tristram Sacher and Hambley, Willow Mill, St Kew Road, Bodmin**

Erection of external boiler housing to side of converted barn and insertion of new window in south-east elevation of main house.

Viewed by Cllrs P Bishop and J Lethbridge. Proposed by Cllr P Bishop and seconded by Cllr R Godden that the Council **APPROVE** the application. All in favour

**6166. Planning Decisions**

**None**

**6167. Schedule of Monthly Accounts**

**PROPOSED:** by Cllr R Godden and seconded by Cllr Rowe that the August monthly accounts be approved en bloc. All in favour

**6168. Remembrance Wreath**

The purchasing of a wreath was discussed and Cllr R Godden offered to arrange for the purchasing of the Wreath.

**PROPOSED** by Cllr R Godden and seconded by Cllr Bishop that Remembrance wreath be purchased to the value of £50. All in favour

**6169. Funding request – St Kew Historical Society**

A request for a donation to the Historical Society has been received and it was agreed that £200 should be given. Cornwall Cllr Knightly also requested a copy of their email so that he could look into a possible donation from his Community Chest.

**PROPOSED** by Cllr P Bishop and seconded by Cllr R Godden that a donation of £200 be given to the Historical Society. All in favour.

**6170. Funding request – Cornwall Air Ambulance**

A request for a donation to the Cornwall Air Ambulance has been received and it was agreed donations should only be granted to organisations within the parish.

**ACTION:** Clerk to write to the Cornwall Air Ambulance to advise them accordingly.

**6171. Co-Option of Parish Councillor**

Mr Antony Prophet has expressed an interest in becoming a Parish Councillor as there are currently 2 vacancies on the Parish Council.

**PROPOSED** by Cllr P Bishop and seconded by Cllr R Godden that Mr Prophet be Co-Opted onto the Parish Council. All in favour.

**6172. Parish Councillor Reports and any other matters**

**Cllr Bishop** reported that there was a lot of litter in the area after the recent hedgecutting.

**Cllr Bishop** had visited Mr Bromfield and taken pictures of the works being carried out at his property.

**ACTION:** Clerk to add this item to the next agenda.

**Cllr Rowe** reported that there is a substantial amount of hedge cuttings left outside St Catherine's, St Kew Highway which could be classed as fly tipping.

**ACTION:** Clerk to write to the owner of St Catherine's to request the cuttings are disposed of appropriately.

**Cllr Rowe** has asked if parishioners can be asked to be considerate to farmers when walking dogs on footpaths that go across the farmer's fields as dog waste can contribute to diseases affecting farm animals.

**ACTION:** Cllr R Godden to write an article to go into the Parish Magazine.

**Cllr R Godden** reported that shrubs beside the St Kew Inn have now been cut back as requested at the last meeting.

**Cllr R Godden** reported that the grass cuttings in the top Churchyard are now being disposed of correctly in the Lower Churchyard.

The above actions were **PROPOSED** by Cllr R Godden and seconded by Cllr J Rowe. All in favour.

**6173. Items for Pieces of Eight**

Special Neighbourhood Plan Meeting  
Dogs on Footpaths in farmer's fields  
New Councillor appointment  
Existing Councillor Vacancy

**6174. Register of gifts and hospitality for Councillors and Staff**

None to report.

There being no further business, the meeting closed at 19.55.

**Frederick Ellery**

Thu, Sep 26, 2019 at 8:31 AM

<ellery.faj@gmail.com>

To: stkewpc@gmail.com

[Reply](#) | [Reply to all](#) | [Forward](#) | [Print](#) | [Delete](#) | [Show original](#)

To all members of the parish council its six months now having raised this issue concerning the number of school children waiting for the Bus daily in the pouring rain due to the bus will not stop by the bus shelter which is of no use due to the fact the bus can not pull in for safety reasons it only needs a section of grass removed tarmac and yellow lines applied to show its meaning when will this be a urgent matter and discussed with all concerned look forward to your reply as soon as possible  
regards F ELLERY  
ST KEW HIGHWAY



Devon & Cornwall  
Community Watch  
Association



Devon & Cornwall Police  
Building safer communities together

Bodmin Neighbourhood Watch Administrator  
Bodmin Police Station  
Tollgate Road  
PL31 2FJ  
27<sup>th</sup> September 2019

Devon and Cornwall Community Watch Association  
Registered Charity Number 1074233

### Bodmin & Wadebridge Neighbourhood Watch

Dear Clerk,

The Bodmin and Wadebridge Neighbourhood Watch would like to invite your Council to sign up to receive Neighbourhood Alerts for your Council.

The process of signing up is quite simple if you go to:

[www.ourwatch.org.uk](http://www.ourwatch.org.uk)

You can sign up to receive the Alerts and decide which alerts you would receive.

We would like you to encourage your council members to sign up to receive the Alerts as well.

It would also be good if you could ask if any of your councillors would like to sign up and become either a member of Neighbourhood Watch and join a scheme in their area, or, alternatively they could sign up and become a Neighbourhood Watch coordinator and start a scheme of their own.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K. Charman', written over a series of horizontal lines.

Keith Charman

Bodmin Community Hub Administrator

Email: [watchofficebodmin@devonandcornwall.pnn.police.uk](mailto:watchofficebodmin@devonandcornwall.pnn.police.uk)

High Street Funding

Dear All

Please see following email and attachments in regard to second round of the High Street Clean up grant funding which is a great opportunity for parish and towns within our CN.

Happy to be of help if your council is thinking of applying.

Best wishes  
Jacquie

### **Jacquie Rapier**

Community Link Officer Wadebridge & Padstow

External telephone: 01872 324790

Internal telephone: 494790

Mobile: 07483 301476

[jacquie.rapier@cornwall.gov.uk](mailto:jacquie.rapier@cornwall.gov.uk) |

**From:** O'Bearagh Esther <[esther.o'bearagh@cornwall.gov.uk](mailto:esther.o'bearagh@cornwall.gov.uk)>

**Sent:** 11 September 2019 11:14

**To:** Foster Stephen <[Stephen.Foster@cornwall.gov.uk](mailto:Stephen.Foster@cornwall.gov.uk)>; Sharples Scott

<[scott.sharples@cornwall.gov.uk](mailto:scott.sharples@cornwall.gov.uk)>; James Mark (Localism)

<[mark.james@cornwall.gov.uk](mailto:mark.james@cornwall.gov.uk)>; Thomas Guy <[Guy.Thomas@cornwall.gov.uk](mailto:Guy.Thomas@cornwall.gov.uk)>

**Cc:** [deliawebb@btinternet.com](mailto:deliawebb@btinternet.com); Claire Wallerstein <[claire.wallerstein@gmail.com](mailto:claire.wallerstein@gmail.com)>; Palk

Verity <[Verity.Palk@cornwall.gov.uk](mailto:Verity.Palk@cornwall.gov.uk)>; Ward Jackie <[Jackie.Ward@cornwall.gov.uk](mailto:Jackie.Ward@cornwall.gov.uk)>; Will

Paris <[Will.Paris@cornwallrcc.org.uk](mailto:Will.Paris@cornwallrcc.org.uk)>

**Subject:** FW: High Street Fund

Information Classification: CONTROLLED

Good Morning,

Please find attached the second round of the High Street Clean up grant funding. Will Paris of Clean Cornwall has explained what we are offering, but I would reemphasise that we cannot fund litter/dog waste bins, unless the group are offering to empty and maintain them.

We have broadened the criteria to include all urban areas as our High Streets are generally well maintained, but we cannot stretch it as far as beaches!

I would be grateful if you could share with you networks to see if we can spend the remainder of the money.



Kind Regards

Esther

**Esther O'Bearagh | Waste and Recycling Community Engagement Team Leader  
Cornwall Council | Environment Services**

[Esther.o'bearagh@cornwall.gov.uk](mailto:Esther.o'bearagh@cornwall.gov.uk) |Tel. 01872 324948|Internal 494948| Mobile 07973  
497050

Level 3A, Pydar House, Pydar Street, Truro. TR1 1XU

[www.cornwall.gov.uk](http://www.cornwall.gov.uk)

**From:** Will Paris <[Will.Paris@cornwallrcc.org.uk](mailto:Will.Paris@cornwallrcc.org.uk)>

**Sent:** 11 September 2019 10:18

**To:** O'Bearagh Esther <[esther.o'bearagh@cornwall.gov.uk](mailto:esther.o'bearagh@cornwall.gov.uk)>

**Subject:** High Street Fund

Hello Esther,

If you could pass this on it would be amazing.

Hello, please see attached documents for the Highstreet funding. This is a great opportunity to access some money to make an impact in your community and High street. We are now on to the second round, previously groups have received money for things like paint to restore benches, signage and phone boxes. Groups have used the money to buy plants for replanting flowerbeds. They have received funding to clean up Graffiti and clean up areas of interest or places with heavy foot fall and other great project ideas.

Please note, we are on the second round so please ignore the ending date. **Also please not the funds will not go towards funding bins.**

Please contact me if you would like to know more or have any questions- 01872 243533

Kind regards

Will

Will Paris, Project Manager, e-mail: [Will.Paris@cornwallrcc.org.uk](mailto:Will.Paris@cornwallrcc.org.uk)

St Kew Parish Council  
**UK Balance Sheet - Standard**  
As of 16 September 2019

	<u>16 Sep 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash at bank and in hand	
Bus bank Instant	3,096.60
Footpaths	110.15
Tresurers account	
Grant fund	284.20
Tresurers account - Other	<u>9,477.32</u>
<b>Total Tresurers account</b>	<u>9,761.52</u>
<b>Total Cash at bank and in hand</b>	<u>12,968.27</u>
<b>Total Current Assets</b>	12,968.27
<b>NET CURRENT ASSETS</b>	<u>12,968.27</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<u>12,968.27</u>
<b>NET ASSETS</b>	<u><b>12,968.27</b></u>
<b>Capital and Reserves</b>	
Share Capital Account	12,385.99
Unrestricted Net Assets	2,520.32
Profit for the Year	<u>-1,938.04</u>
<b>Shareholder funds</b>	<u><b>12,968.27</b></u>

	<u>1 Apr - 16 Sep 19</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Investment Income	1.28
Precept	3,500.00
Transitional grant	71.47
	<hr/>
<b>Total Income</b>	3,572.75
<b>Expense</b>	
Association membership fees	408.54
Audit fees	162.00
Awards and Grants	34.98
footpath repair and maintenance	540.00
GDPR regulations	120.00
Grass Cutting	2,025.00
Hall hire	120.00
Insurance Expense	231.77
Office Expense	
Stationery	132.56
Office Expense - Other	160.09
	<hr/>
<b>Total Office Expense</b>	292.65
<b>PAYE</b>	201.00
protective clothing	58.85
Repairs and Maintenance	234.00
salaries	963.20
Training	118.80
	<hr/>
<b>Total Expense</b>	5,510.79
	<hr/>
<b>Net Ordinary Income</b>	-1,938.04
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<b>Profit for the Year</b>	<b>-1,938.04</b>
	<hr/> <hr/>

# PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

**September 2019**

**Payments to be agreed**

<b>Date</b>	<b>Payment</b>	<b>Cheque No.</b>	<b>Amount</b>
30/09/19	Mrs S Tiplady	1337	160.80
30/09/19	Revenue & Customs	1338	40.20
30/09/19	Poppy Appeal	1339	50.00
30/09/19	St Kew Historical Society – Donation	1340	200.00
	<b>Total</b>	<b>£</b>	<b>451.00</b>

## St Kew Parish Council

### proposed budget 2020/2021

Detail	2018/2019	2019/2020	2020/2021	Comments
Administration	500.00	500.00	500.00	
Hire of Hall	250.00	250.00	260.00	
Audit fees	150.00	175.00	185.00	
Insurance	550.00	560.00	560.00	
Clerks Salary	3060.00	3151.00	3151.00	
Travelling expenses	100.00	100.00	100.00	
Clerks Capital allowance	50.00	50.00	50.00	
Chairman's allowance	160.00	160.00	160.00	
Grass cutting	2500.00	2800.00	3000.00	
War Memorial wreath	50.00	50.00	50.00	
Grant fund	500.00	500.00	1000	
Parish awards	85.00	85.00	85.00	
Parish Council web site	50.00	50.00	50.00	
Contingencies	2800.00	1617.00	1000.00	
Christmas festivities	25.00	25.00	25.00	
Footpath cutting	700.00	800.00	800.00	
Election expenses	800.00	800.00	800.00	
Data protection		210.00	210.00	
CALC Membership	353.00	353.00	353.00	
Training			500.00	
	<b>12683.00</b>	<b>10594.00</b>	<b>13039.00</b>	
Projected Balance, 1 <sup>st</sup> April	6800.00	8540.00	7200.00	
VAT to be reclaimed		1617.00	562.00	
Proposed precept	<b>7500.00</b>	<b>7000.00</b>	<b>7500.00</b>	
Total Balance	14300.00	17157.00	15262.00	
Minus Proposed Budget	12683.00	10594.00	13039.00	
Projected budget surplus	1617.00	6563.00	2223.00	
Held in Reserve	6000.00	3000.00	3000.00	
Projected treasurers account balance 1 <sup>st</sup> April	<b>£7617.00</b>	<b>£9563.00</b>	<b>5223.00</b>	

Last years precept £7000.00